

DEPARTMENT: EDUCATIONAL SERVICES

REF	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
1.	SWIMMING POOLS Swimming Adult Swim Splash and Dash Moray student aged 16+ Junior Swim aged 0 - 15 Family Swim Ticket (2 Adults and 3 Children) Unemployed (evenings and weekends) Unemployed (weekdays up to 6pm) Over 60's Registered Disabled – one carer Aqua-Aerobics Aqua Aerobics Block (6 weeks)	Market Value	£2.60 £1.80 £1.80 £1.30 £7.75 £1.50 Free £1.00 Free £2.60 £15.50	£2.75 Remove £2.00 £1.35 £8.00 £1.35 Remove £1.35 Free £2.75 Remove	April 2009	To better reflect a reasonable value for use of facilities still favourably comparable with other authorities	Cash on receipt

REF	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
2.	Swim Saver Cards Adult Swim and Save Card Junior Swim and Save Card Adult/Teenage Session Card Adult & Child Swim Card Over 60's Saver Card (10 admissions)		£20.50 £11.25 £14.25 £15.50 £5.00	Remove this section – replace with Swimming saver cards as below			
2.	Swimming Saver Cards Adult Swim (5 + 1 free) Unemployed (5 + 1 free) Moray Student (5 + 1 free) Junior Swim (5 + 1 free) Over 60's Swim (5 + 1 free) Aqua-Aerobics (5 + 1 free) Adult & Child (5 adult + 5 child*) * child 0-4 years inclusive	Market Value		£13.75 £6.75 £10.00 £6.75 £6.75 £13.75 £13.75		To replace current 10 swim cards - attract users as initial outlay is less	Cash on receipt
3.	Quarterly Season Swim Ticket Adult Junior		£50.00 £25.00	Remove this section			
4.	Swimming Lessons Adult Lesson Adult Lesson (6 sessions) Junior Lesson Junior Lesson (8 weeks) Parent and Child Class		£2.60 £15.50 £2.60 £20.50 £2.60	£3.00 Remove Remove £22.00 £2.75		To better reflect a reasonable value for use of facilities still favourably comparable with other authorities	
5.	Spectators Adult and Junior		£0.10	Remove			

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6.	Pool Hire General (Buckie, Forres, Keith) General (Lossiemouth) General (Speyside) Pool Hire with inflatable Club Hire (Buckie, Forres, Keith) Club Hire (Lossiemouth) Club Hire (Speyside)		£52.00 £41.00 £31.00 £26.00 £20.50 £15.50	£60.00 £45.00 £35.00 £75.00 (new) £26.00 £20.50 £15.50		To reflect the increased staff costs at the facilities Introduction of hire with aqua run - price reflects additional staff requirement	Cash on receipt
7.	Health Suite Sauna & Steam		Use of health suite included in admission cost to facility	Use of health suite included in admission cost to facility			
8.	Fitness Rooms User Induction course Adult (One Hour) Adult (Half Hour) Junior (One Hour) Junior (Half Hour) Over 60's (One Hour) Over 60's (Half Hour) Registered Disabled (One Hour) Registered Disabled (Half Hour) Fitness Assessment Activity Class		£10.00 £2.60 £2.00 £2.00 £1.50 £2.00 £1.50 £2.00 £1.50 £15.00 £2.60	£12.00 £2.75 £2.00 £2.00 £1.50 £2.00 £1.50 £2.00 £1.50 £15.00 £2.75		To better reflect a reasonable value for use of facilities still favourably comparable with other authorities	

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9.	Fitness-room Saver Cards Adult (5 + 1 free) Junior / Over 60 / Disabled (5 + 1 free) Activity Class (5 +1 free) Moray Active Multi-Use Card: Adult Junior Over 60s Registered Disabled			£13.75 £10.00 £13.75 Remove this section - replace with annual saver cards		Introduction of cards to provide incentive for users with 1 free session per card Introduction of annual saver cards to attract who would have	

REF	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION		
10.	Annual Saver Cards Annual Swim Card (Adult) Annual Swim Card (Junior/Over 60)	Market Value		£325 £165		purchased Moray Active cards	Cash on receipt		
	OUTDOOR SPORTS								
11.	Multi-Sports Area Peak (June-August) Tennis Court Hire 1 court Tennis Court Hire 1 court (block booking) 12 x 1 hour Multi Sports Area for 5-a-side football 3 courts Multi Sports Area for 5-a-side football 3 courts (block booking) 12 x 1 hour			£4.00 £36.00 £12.00 £110.00	Remove peak and off-peak sections – Replace with charges as below			No requirement for 6 monthly seasons –areas in use all year round	
	Off-Peak (September-May) Tennis Court Hire 1 court Tennis Court Hire 1 court block booking) 12 x 1 hour Multi Sports Area for 5-a-side football 3 courts Multi Sports Area for 5-a-side football 3 courts (block booking) 12 x 1 hour			£2.00 £18.00 £6.00 £55.00					
12.	Multi Sports Area Tennis Court Hire (1 court) Multi Sports Area for 5-a-side football (3 courts)				£3.00 £9.00				

REF	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
13.	Pavilions and Playing Fields (Add school sports fields with changing rooms) Adult Teams Per Game Juvenile Teams (Under 16) Per Game Pavilion Only/Training (Add school sports fields without changing rooms) Adult Groups - 90 Minutes Juvenile Groups - 90 Minutes Electricity (Power Card) - 1 Hour	Market Value	£22.00 Free	£25.00 £10.00		To reflect the direct costs associated with the operation of the facilities	Cash on receipt/ invoice
14.	Synthetic Sports Pitch Full Size Adult Teams Junior Teams 5-a-side size Adult Teams Junior Teams Floodlight Charge Full Pitch Half Pitch		Per session (55 minutes) £31.00 £15.00 £10.00 £5.00 £10.00 £5.00	£18.00 £5.00 £5.00 (2 hours) £31.00 £15.00 £10.00 £5.00 £10.00 £5.00			Cash on receipt/ invoice

REF.	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
15.	Community Centres/ School Facilities Concessionary Rates Junior/Over 60s Groups Room/Gym Sports/Assembly Hall Outwith normal opening hours Mixed Groups Room/Gym Sports/Assembly Hall Outwith normal opening hours Adult Groups Room/Gym Sports/Assembly Hall Outwith normal opening hours	Market Value	Per Hour		April 2009	To better reflect a reasonable value for hire of facilities comparable with other authorities	Invoice
			£3.00	£3.20			
			£6.00	£6.40			
			As above plus staff costs of £15.00 per hour	As above plus staff costs of £15.00 per hour			
			£4.00	£4.20			
			£8.00	£8.40			
			As above plus staff costs of £15.00 per hour	As above plus staff costs of £15.00 per hour			
			£5.00	£5.20			
			£10.00	£10.40			
			As above plus staff costs of £15.00 per hour	As above plus staff costs of £15.00 per hour			

REF.	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
16.	Standard Rates		Per Hour		April 2008		Invoice
	Junior/Over 60s Groups						
	Room/Gym		£5.50	£5.70			
	Sports/Assembly Hall		£11.00	£11.40			
	Outwith normal opening hours		As above plus staff costs of £15.00 per hour	As above plus staff costs of £15.00 per hour			
	Mixed Groups						
	Room/Gym		£7.50	£7.70			
	Sports/Assembly Hall		£15.00	£15.40			
	Outwith normal opening hours		As above plus staff costs of £15.00 per hour	As above plus staff costs of £15.00 per hour			
	Adult Groups						
	Room/Gym		£9.50	£9.70			
	Sports/Assembly Hall		£19.00	£19.40			
	Outwith normal opening hours		As above plus staff costs of £15.00 per hour	As above plus staff costs of £15.00 per hour			

REF.	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
14.	MORAY MUSIC CENTRE Large Rehearsal Room Concessionary Rate Standard Rate Commercial Rate	Market Value	£6.90 £13.95 £27.15	Per Hour Remove this section	April 2009	No longer in use as a meeting/training venue now office accommodation	Invoice
15.	Small Rehearsal Room Concessionary Rate Standard Rate Commercial Rate		£4.50 £13.95 £27.15				
16.	CULLEN RESIDENTIAL CARE School and Youth Groups with Moray and Former GRC - Per night per person. Adult Groups and Other Youth Groups - Per night per person. School and Youth Groups with Moray and Former GRC - Minimum daily charge. Adult Groups and Other Youth Groups - Minimum daily charge.		£7.00 £14.00 £105.00 £192.00	£7.25 £14.50 £105.00 £196.00	April 2009	Inflationary Increase	Cash on receipt/invoice

REF.	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
17.	LIBRARIES AND INFORMATION SERVICES						
	Adult Fines per week:		£0.35	£0.35	April 2009		Cash
	Maximum per item		£7.00	£7.00	April 2009		Invoice at legal stage
	People over 60 years		No charge	No charge			
	Requests per item		£0.60	£0.65	April 2008	Revised Admin cost	Cash
	People over 60 years		£0.60	£0.65	April 2008	Revised Admin cost	Cash
	Junior (under 16 years)		No charge	No charge			
	Inter-Library Loan	Recovery of additional costs	Cost of Return Postage and Request Charge	Cost of Return Postage and Request Charge			
	Reader's Tickets - Replacement		£1.30	£1.30	April 2009		Cash
	Computer Card						
	Cassettes per item		£0.50	£0.50	1997		Cash
	Compact Discs per item		£0.50	£0.50	1997		Cash
	Videos per item		£1.50	£1.50	1997		Cash
	DVDs per item		£2.50	£2.50	2002		Cash
	Junior Story Cassettes		No charge	No charge	April 2008		
	Arts Prints		No charge	No charge			

REF.	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
	Sale of withdrawn items:						Cash
	Non Fiction		£1.00	£1.00	1998		
	Adult/Junior Fiction		£0.60	£0.60	1998		
	Paperbacks		£0.30	£0.30	1998		
	Cassettes		£0.60	£0.60	1998		
	CDs and Videos		£1.00	£1.00	1998		
	Photocopies per A4 copy b/w		£0.10	£0.10	1996		Cash
	Photocopies per A3 copy b/w		£0.20	£0.20	1996		Cash
	Photocopies per A4 copy colour		£1.00	£1.00	April 2006		Cash
	Photocopies per A3 copy colour		£1.50	£1.50	1997	Market rate	Cash
	Microfilm/fiche per A4 sheet		£0.75	£0.75	1997		Cash/invoice/ electronic
	Fax:						
	To send UK (per sheet)		£1.00	£1.00	1997		Cash
	To send overseas (per sheet)		£1.50	£1.50	April 2004		Cash
	To receive (per sheet)		£0.50	£0.50	April 2006		Cash
	Internet:						
	Computer printouts		£0.06	£0.06	April 2009		Cash
	Computer printouts (colour)		£0.30	£0.30	April 2007		Cash
	Heritage searches (per hour)		£23.00	£23.50	April 2009	Reflect inflation & costs	Cash/invoice/ electronic

REF.	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
18.	Elgin Library: Accommodation Meeting Room and Activities Room: Community Use per hour Private Use per hour Commercial Use per hour: Based in Moray Gallery: Community Use per hour Private Use per hour Commercial Use per hour: Based in Moray		£6.05 £7.15 £13.10 £12.05 £14.35 £35.10	£6.20 £7.30 £13.40 £12.30 £14.65 £35.80	April 2009	Inflation	Invoice
For large bookings (£250+) the responsible officer, in consultation with the Director, has discretion to increase/decrease charges by up to 25%.							

REF.	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
19.	Museums			April 2009			Invoice (all except e-shop sales)
	Digital Prints: A4	Full cost & recovery comparators	£10.20	£15.60		Inflation + in line with comparators	
	A3	Full cost & recovery comparators	£18.35	£20.80		Inflation + in line with comparators	
	Education/community use up to A4 only Scanned image on CD Up to A3 original, per image		£4.76	£5.20			
	Photography: Minimum fee, inclusive of materials and first 2 hours work		£22.85	£15.60		Match print costs	
			£70.00	£70.00		Still compares well with comparable suppliers	
	Each additional hour thereafter		£35.00	£35.00		Still compares well with comparable suppliers	

REF.	SERVICE	BASIS OF CHARGE	CURRENT CHARGE		PROPOSED CHARGE		DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
	Reproduction fees: Books, CD-ROMs, web sites, magazines, brochures, newspapers Book cover Television/film transmission of an image Calendars (per plate), record sleeves, games, jigsaws, diaries, greeting cards Other media	Market Rate	UK/ EU £50	World £75	UK/ EU £75	World £100		In line with comparators	
		Market Rate	£100	£150	£75	£100		In line with comparators	
			£55	£120	£60	£200		In line with comparators	
			£80	-	£88.50			Inflation + In line with comparators	
			As advised.						
			For educational, not for profit or community use, charges are 25% of above.						
			By negotiation						
	Television and video facility fees								
	Enquiry Charges		£22 per hour		£23.50 per hour			Similar to heritage service rate	

REF.	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
20.	Falconer Museum Accommodation Museum Area: Community Use Per Hour	Market Rate	New Charge	£12.30 plus any associated staffing costs	April 2009	Inflation/To better reflect a reasonable value for the hire of facilities comparable with other authorities	Invoice
	Private Use Per Hour		£14.65 plus any associated staffing costs				
	Commercial Use Per Hour		£35.80 plus any associated staffing costs				
	COMMUNITY HALLS Concessionary rates Junior/Over 60s Groups		Per Hour				
Room/ small hall/ kitchen		£3.00	£3.20				
Large Hall		£6.00	£6.40				
Outwith normal opening hours.		As above plus staff costs of £15.00 per hour	As above plus staff costs of £15.00 per hour				

REF.	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
	Mixed Groups Room/ small hall/ kitchen Large Hall Outwith normal opening hours	Market Rate	£4.00	£4.20			Invoice
	Adult Groups Room/ small hall/ kitchen Large Hall Outwith normal opening hours		£8.00	£8.40			
			As above plus staff costs of £15.00 per hour	As above plus staff costs of £15.00 per hour			
			£5.00	£5.20			
			£10.00	£10.40			
			As above plus staff costs of £15.00 per hour	As above plus staff costs of £15.00 per hour			
			Per Hour				
	Standard Rates Junior/Over 60's Groups Room/ small hall/ kitchen Large Hall Outwith normal opening hours		£5.50	£5.70			
			£11.00	£11.40			
		As above plus staff costs of £15.00 per hour	As above plus staff costs of £15.00 per hour				

REF.	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
	<p>Mixed Groups Room/ small hall/ kitchen Large Hall Outwith normal opening hours</p> <p>Adult Groups Room/ small hall/ kitchen Large Hall Outwith normal opening hours</p> <p>Commercial Rates Room/ small hall/ kitchen Large Hall Outwith normal opening hours</p>	Market Rate	<p>£7.00</p> <p>£15.00 As above plus staff costs of £15.00 per hour</p> <p>£9.50</p> <p>£19.00 As above plus staff costs of £15.00 per hour</p> <p>Per Hour £18.00</p> <p>£30.00 As above plus staff costs of £15.00 per hour</p>	<p>£7.50</p> <p>£15.40 As above plus staff costs of £15.00 per hour</p> <p>£9.70</p> <p>£19.40 As above plus staff costs of £15.00 per hour</p> <p>£18.50</p> <p>£31.00 As above plus staff costs of £15.00 per hour</p>			Invoice

REF.	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
22.	<p>Elgin Town Hall Concessionary rates Junior/Over 60s Groups Room/lounge/kitchens Supper Room Main Hall Outwith normal opening hours</p> <p>Mixed Groups Room/lounge/kitchens Supper Room Main Hall Outwith normal opening hours</p> <p>Adult Groups Room/lounge/kitchens Supper Room Main Hall Outwith normal opening hours</p>	Market Value	<p>£3.00 £6.00 £6.50 As above plus staff costs of £15.00 per hour</p> <p>£4.00 £8.00 £8.50 As above plus staff costs of £15.00 per hour</p> <p>£5.00 £10.00 £10.50 As above plus staff costs of £15.00 per hour</p>	<p>£3.20 £6.40 £7.00 As above plus staff costs of £15.00 per hour</p> <p>£4.20 £8.40 £9.00 As above plus staff costs of £15.00 per hour</p> <p>£5.20 £10.40 £11.00 As above plus staff costs of £15.00 per hour</p>			

REF.	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
	Standard rates Junior/Over 60s Groups Room/lounge/kitchens Supper Room Main Hall Outwith normal opening hours		£5.50 £11.00 £13.00 As above plus staff costs of £15.00 per hour	£5.70 £11.40 £13.50 As above plus staff costs of £15.00 per hour			
	Mixed Groups Room/lounge/kitchens Supper Room Main Hall Outwith normal opening hours		£7.50 £15.00 £17.00 As above plus staff costs of £15.00 per hour	£7.70 £15.40 £17.50 As above plus staff costs of £15.00 per hour			
	Adult Groups Room/lounge/kitchens Supper Room Main Hall Weekends and midnight – 6am Monday - Friday	Market Value	Per Hour £9.50 £19.00 £21.00 As above plus staff costs of £15.00 per hour	£9.70 £19.40 £21.50 As above plus staff costs of £15.00 per hour			

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	Commercial Rates						
	Room/lounge/kitchens		£18.00	£18.50			
	Supper Room		£30.00	£31.00			
	Main Hall		£57.00	£58.00			
	Outwith normal opening hours		As above plus staff costs of £15.00 per hour	As above plus staff costs of £15.00 per hour			
	Day Rate (All rooms) – Concessionary Rate		£250.00	£255.00			
	Day Rate (All rooms) - Standard Rate		£260.00	£267.50			
	Stage Lighting (per let) – Concessionary Rate		£19.00	£19.50			
	Stage Lighting (per let) - Standard Rate		£25.25	£25.75			
	Stage Lighting (per let) - Commercial Rate		£31.50	£32.25			
	Specialist Sound (per let) – Concessionary Rate per hour		£37.00	£37.75			
	Specialist Sound (per let) - Standard Rate per hour		£43.00	£44.00			
	Specialist Sound (per let) - Commercial Rate per hour		£49.00	£50.00			

REF.	SERVICE	BASIS OF CHARGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	REASON FOR PROPOSED CHANGE	METHOD OF COLLECTION
	Caretaker Services	Charges at staff wage actual cost					Invoice

NOTE: There is a £250 non-refundable deposit and a 50% surcharge on the Commercial rate for all commercial disco/dance events. A non-refundable deposit of 25% is required for all other commercial lets.

23.	COMMUNITY CENTRES Admission Charges	Market Rate					Cash on receipt
	Adults		£2.10	£2.50		April 2009	To better reflect a reasonable value for use of facilities still compares favourably with other authorities.
	Adult Saver Card (10 admissions)			£20.00			
	Moray Student ages 16+		£1.60	£2.00			
	Moray Student Saver Card			£15.00			
	Junior aged 5 - 15		£1.00	£1.20			
	Junior aged 0 - 4s		Free	Free			
	Unemployed (weekdays up to 6pm)		Free	Remove off peak and peak times charge as below			
	Unemployed (evenings and weekends)		£1.00	£1.20			
	Unemployed Over 60s		£1.00	£1.20			
	Over 60s saver card (10 admissions)		£5.00	£6.00			
	Registered Disabled + one carer		Free	Free			
	Shower			£1.00			

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24.	INSTRUMENTAL INSTRUCTION Group Instruction Individual Instruction Moray Music Centre	Market Rate	£171 per annum £258 per annum £2.60 per week	£171 per annum £258 per annum £2.60 per week	August 2004	No change as charges remain at a sustainable level	Invoice
25.	SCHOOL MEALS Primary School Meals Secondary School and Adult Meals	Market Rate		£1.95 from August 2010 £2.05 from August 2010	April 2009	Inflationary Increase	Cash on receipt

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