

# THE POLICY & RESOURCES COMMITTEE

TUESDAY 16 AUGUST 2011

**NOTICE IS HEREBY GIVEN** that a Meeting of **THE POLICY & RESOURCES COMMITTEE** is to be held within the Council Chambers, Council Office, High Street, Elgin on TUESDAY 16 AUGUST 2011 at 9.30am.

## **BUSINESS**

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests\*
3. Written Questions\*\*

Consider any written questions on matters relating to the Council Budget, Modernising Government, Integrated and Shared Services, Public Performance Reporting and Communications, Service Standards, Procurement and Budget Monitoring.

## **PERFORMANCE MONITORING**

4. [Capital Plan 2011/12 Monitoring to 30 June 2011](#) – Report by Corporate Director (Corporate Services), see Appendices [1](#) and [2](#)
5. [Revenue Budget Monitoring to 30 June 2011](#) – Report by Corporate Director (Corporate Services), see Appendices [1](#) and [2](#)
- 5 (a) [Complaints Procedure – Monitoring Report 2010/11](#) – Report by Acting Chief Executive

## **STRATEGY / POLICY MATTERS**

6. [Grant Lodge, Elgin](#) – Report by Corporate Director (Education and Social Care), see [Appendix](#) and [Plans](#)
7. [Community Benefit Funding – Wind Turbines](#) – Report by Acting Chief Executive
8. [Sustainable Procurement](#) – Report by Corporate Director (Corporate Services), see [Appendices 1 and 2](#)
9. [Economic Development Budget & Proposals 2011/12](#) – Report by Head of Development Services, see [Appendix](#)
10. [European Fisheries Fund, Axis 4](#) – Report by Head of Development Services

11. [Renewal of Heating Systems: Option Appraisal Process](#) – Report by Corporate Director (Education and Social Care), see Appendices [1](#) and [2](#)

## **OTHER MATTERS**

12. [Small Grants Budget \(Section 20\) – Application for Financial Assistance – Scottish Community Council Liaison Officers Conference 2012](#) – Report by Corporate Director (Corporate Services)
13. Question Time\*\*\*

Consider any oral questions on matters relating to the Council Budget, Modernising Government, Integrated and Shared Services, Public Performance Reporting and Communications, Service Standards, Procurement and Budget Monitoring.

### **Summary of Committee Functions**

To regulate, manage and monitor the finances of the Council both capital and revenue; to deal with staffing policies and practices other than for teaching staff; to deal with equal opportunities policies and practices; to deal with procurement policies and priorities; to deal with all matters relating to the Council's duty to initiate, maintain and facilitate Community Planning; to ensure that the organisation, administrative and management processes of the Council are designed to make the most effective contribution to achieving the Council's objectives; to provide all central support services; to exercise the functions of the Council in connection with the Registration of Births, Deaths and Marriages; to deal with valuation and electoral registration matters

A full description of the delegated functions of the Policy and Resources Committee can be found in The Moray Council Administrative Scheme.