

# THE POLICY & RESOURCES COMMITTEE

**TUESDAY 12 MARCH 2013**

**NOTICE IS HEREBY GIVEN** that a Meeting of **THE POLICY & RESOURCES COMMITTEE** to be held within the Council Chambers, Council Office, High Street, Elgin on Tuesday 12 March 2013 at 9.30am

## **BUSINESS**

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests\*
3. Resolution

Consider, and if so decide, adopt the following resolution:-

"That under Section 50A(4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the meeting for Item 12 of business on the grounds that they involve the likely disclosure of exempt information of the class described in the relevant Paragraphs of Part 1 of Schedule 7A of the Act", as shown against each Item.

4. Written Questions\*\*

Consider any written questions on matters relating to the Council Budget, Modernising Government, Integrated and Shared Services, Public Performance Reporting and Communications, Service Standards, Procurement and Budget Monitoring.

## **STRATEGY/POLICY MATTERS**

5. [Corporate Services: Services Plans 2013/14](#) [Appendix 1](#) [Appendix 2](#) [Appendix 3](#) – Report by Corporate Director (Corporate Services)
6. [Workforce Planning: Progress on 2012 Plan and Proposed Strategy and Plan for 2013](#) [Appendix A](#) [Appendix B](#) [Appendix C](#) – Report by Corporate Director (Corporate Services)
7. [Employment Policy Framework Review 2012](#) – Report by Corporate Director (Corporate Services)
8. [Welfare Reforms Update](#) [Appendix 1](#) [Appendix 2](#) – Report by Corporate Director (Corporate Services)
9. [Accessing Communications Data: Regulation of Investigatory Powers Act 2000](#) [Appendix](#) – Report by Corporate Director (Corporate Services)

## PERFORMANCE MONITORING

10. [Corporate Services Performance Report – Quarter 3 October to December 2012](#) – Report by Corporate Director (Corporate Services)

11. **Question Time\*\*\***

Consider any oral questions on matters relating to the Council Budget, Modernising Government, Integrated and Shared Services, Public Performance Reporting and Communications, Service Standards, Procurement and Budget Monitoring.

**Items which the Committee may wish to consider with the Press and Public excluded**

## STRATEGY / POLICY

12. [Asbestos Removal and Recladding of Vehicle Maintenance Building at Ashgrove Depot](#) – Report by Corporate Director (Environmental Services) [Paras 8 & 9]
13. [Council House New Build Phase 4 – Report on Tenders](#) – Report by Corporate Director (Environmental Services) [Paras 8&9]
14. [Moray Leisure Centre: Management Fee 2013/14](#) – Report by Corporate Director (Education and Social Care) [Para 6]

NB	Paras 8 & 9	Information on proposed terms and/or expenditure to be incurred by the Authority
	Para 6	Information relating to the financial or business affairs of any particular person(s)

**Any person attending the meeting who requires access assistance should contact customer services on 01343 563335 in advance of the meeting.**

## **Summary of Committee Functions**

To regulate, manage and monitor the finances of the Council both capital and revenue; to deal with staffing policies and practices other than for teaching staff; to deal with equal opportunities policies and practices; to deal with procurement policies and priorities; to deal with all matters relating to the Council's duty to initiate, maintain and facilitate Community Planning; to ensure that the organisation, administrative and management processes of the Council are designed to make the most effective contribution to achieving the Council's objectives; to provide all central support services; to exercise the functions of the Council in connection with the Registration of Births, Deaths and Marriages; to deal with valuation and electoral registration matters

A full description of the delegated functions of the Policy and Resources Committee can be found in The Moray Council Administrative Scheme.