

THE POLICY & RESOURCES COMMITTEE

TUESDAY 15 APRIL 2014

YOUR ATTENDANCE IS REQUESTED at a Meeting of **THE POLICY & RESOURCES COMMITTEE** to be held within the Council Chambers, Council Office, High Street, Elgin on TUESDAY 15 APRIL 2014 at 9.30am

BUSINESS

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests*
3. [Resolution](#)
4. **WRITTEN QUESTIONS****

Consider any written questions on matters relating to the Council Budget, Modernising Government, Integrated and Shared Services, Public Performance Reporting and Communications, Service Standards, Procurement and Budget Monitoring.

STRATEGY/POLICY MATTERS

5. [Chief Executive's Office: Service Plan 2014/15](#) – Report by Chief Executive, see [Appendix](#)
6. [Corporate Services: Service Plans 2014/15](#) – Report by Corporate Director (Corporate Services), see Appendices [1](#), [2](#) & [3](#)
7. [ICT Strategy and Plan](#) – Report by Corporate Director (Corporate Services), see Appendices [1](#) & [2](#)
8. [Communications Strategy](#) – Report by Chief Executive, see [Appendix](#)
9. [Workforce Planning: Progress on 2013 Plan and Proposed Strategy and Plan for 2014](#) – Report by Corporate Director (Corporate Services), see Appendices [A](#), [B](#), [C](#) & [D](#)
10. [Sustainability: Energy – Efficiency, Renewables, Innovation and Spend to Save](#) – Report by Acting Corporate Director (Environmental Services), see [Appendix](#)
11. [Regulation of Investigatory Powers \(Scotland\) Act 2000 and Regulation of Investigatory Powers Act 2000](#) – Report by Corporate Director (Corporate Services) and Acting Corporate Director (Environmental Services)

12. [Welfare Reforms – Portal Project](#) – Report by Corporate Director (Corporate Services)

PERFORMANCE MANAGEMENT

13. [Designing Better Services Programme Phase 3 \(Implementation\): Programme Progress Up-Date](#) – Report by Corporate Director (Corporate Services), see Appendices [1](#), [2](#), [3](#), [4](#), [5](#) & [6](#)
14. [Health and Safety Annual Report 2013-14](#) – Report by Corporate Director (Corporate Services), see Appendices [1](#) & [A](#)
15. [Corporate Services Performance Indicators](#) – Report by Corporate Director (Corporate Services), see [Appendix](#)

OTHER MATTERS

16. [Use of Developer Contributions for Community Facilities – Application by Archiestown Village Association](#) – Report by Corporate Director (Corporate Services), see [Appendix](#)
17. [Elgin Cooper Park – Nursery and Biblical Garden](#) – Report by Acting Corporate Director (Environmental Services), see Appendices [1](#), [2](#), [3](#) & [4](#)
18. [Community Asset Transfer: Tomintoul and Glenlivet Development Trust](#) – Report by Head of Community Care, see [Appendix](#)
19. [Community Asset Transfer: Aberlour Community Association](#) – Report by Head of Community Care, see Appendices [1](#) & [2](#)

20. QUESTION TIME***

Consider any oral questions on matters relating to the Council Budget, Modernising Government, Integrated and Shared Services, Public Performance Reporting and Communications, Service Standards, Procurement and Budget Monitoring.

Items which the Committee may wish to consider with the Press and Public excluded

STRATEGY/POLICY MATTERS

21. [Citizens Advice Bureau – Funding Arrangements](#) – Report by Acting Corporate Director (Environmental Services) [Para 6]

NB Para 6 Information relating to the financial or business affairs of any particular person(s)