



POLICY AND RESOURCES COMMITTEE

TUESDAY 9 SEPTEMBER 2014 AT 9.30AM

NOTICE IS HEREBY GIVEN that a Meeting of the **Policy and Resources Committee** is to be held within the Council Chambers, Council Office, High Street, Elgin on Tuesday 9 September 2014 at 9.30am.

BUSINESS

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests *
3. Resolution

Consider, and if so decide, adopt the following resolution:

"That under Section 50A(4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the meeting for Items 12 to 14 of business on the grounds that it involves the likely disclosure of exempt information of the class described in Paragraph 1 and 11 of Part 1 of Schedule 7A of the Act".

4. Written Questions **

STRATEGY/POLICY

5. [Annual Report on Energy Strategy/Actions](#) - Report by Acting Corporate Director (Environmental Services) – Appendices [1](#), [2](#), [3](#), [4](#)
6. [Elgin Business Improvement District – Renewal Ballot](#) – Report by Acting Director (Environmental Services) – Appendices [1](#), [2](#), [3](#)
7. [Workforce Planning: Transform Update](#) – Report by Corporate Director (Corporate Services)
8. [Elected Member Development](#) – Report by Corporate Director (Corporate Services)

PERFORMANCE MANAGEMENT

9. [Customer Satisfaction Results for Legal Services 2014](#) – Report by Corporate Director (Corporate Services) – Appendices [1](#), [2](#)
10. [Report on Treasury Management Performance and Treasury and Capital Investment Prudential Indicators for 2013/14](#) - Report by Corporate Director (Corporate Services) – [Appendix 1](#)
11. **QUESTION TIME*****

Consider any oral questions on matters delegated to the Policy and Resources Committee in terms of the Council's Administration Scheme.

Items which the Committee may wish to consider with the Press and Public excluded

STRATEGY/POLICY

12. [Calculation of Holiday Pay](#) – Report by Corporate Director (Corporate Services) (Para 1)
13. [North East Weighting](#) – Report by Corporate Director (Corporate Services) (Para 11)
14. [Senior Project Officer \(Schools for the Future\): Extension of Fixed Term Contract](#) – Report by Corporate Director (Education and Social Care) (Para 1)

NB	Para 1	Information relating to staffing matters
	Para 11	Information relating to any consultations or negotiations in connection with any labour relations

Any person attending the meeting who requires access assistance should contact customer services on 01343 563217 in advance of the meeting.

Summary of Policy and Resources Committee functions:

To regulate, manage and monitor the finances of the Council both capital and revenue; to deal with staffing policies and practices other than for teaching staff; to deal with equal opportunities policies and practices; to deal with procurement policies and priorities; to deal with all matters relating to the Council's duty to initiate, maintain and facilitate Community Planning; to ensure that the organisation, administrative and management processes of the Council are designed to make the most effective contribution to achieving the Council's objectives; to provide all central support services; to exercise the functions of the Council in connection with the Registration of Births, Deaths and Marriages; to deal with valuation and electoral registration matters

A full description of the delegated functions of the Policy and Resources Committee can be found in The Moray Council Administrative Scheme.