



POLICY AND RESOURCES COMMITTEE

TUESDAY 1 SEPTEMBER 2015

NOTICE IS HEREBY GIVEN that a Meeting of the **POLICY AND RESOURCES COMMITTEE** is to be held within the Council Chambers, Council Office, High Street, Elgin on **TUESDAY 1 SEPTEMBER 2015** at **9.30AM**.

BUSINESS

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests *
3. [Resolution](#)
4. [Minute of the meeting held on 4 August 2015.](#)
5. Written Questions **

STRATEGY/POLICY

6. [Assets with No Strategic Fit](#) - Report by Corporate Director (Corporate Services)
7. [Community Asset Transfer Policy](#) – [Appendix 1](#) - Report by Corporate Director (Corporate Services)
8. [Former Abbeylands School, Kinloss](#) - Report by Corporate Director (Corporate Services)
9. [Support to Community Groups for Rental of Council Property](#) – Appendices [1](#) and [2](#) - Report by Corporate Director (Corporate Services)
10. [Sundry Debt Management Policy](#) – [Appendix 1](#) - Report by Corporate Director (Corporate Services)
11. [Economic Development Budget](#) – Appendices [1](#), [2](#) and [3](#) - Report by Corporate Director (Economic Development, Planning and Infrastructure)

12. [Annual Report of Energy Strategy/Actions](#) – Appendices [1](#), [2](#) and [3](#) - Report by Corporate Director (Economic Development, Planning and Infrastructure)

OTHER MATTERS

13. [MOD Employer Recognition Scheme](#) – [Appendix 1](#) - Report by Report by Corporate Director (Corporate Services)

14. **QUESTION TIME*****

Consider any oral questions on matters delegated to the Policy and Resources Committee in terms of the Council's Scheme of Administration.

Item which the Committee may wish to consider with the Press and Public excluded

STRATEGY/POLICY MATTERS

15. [Land at Anderson's Primary School, Forres](#) - Report by Corporate Director (Economic Development, Planning and Infrastructure) [Para 7]

NB	Para 7	Information relating to the financial or business affairs of any particular person(s) for any matters referred to in section 27(1) of the Social Work (Scotland) Act 1968
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Any person attending the meeting who requires access assistance should contact customer services on 01343 563217 in advance of the meeting.

Summary of Policy and Resources functions:

To regulate, manage and monitor the finances of the Council both capital and revenue; to deal with staffing policies and practices other than for teaching staff; to deal with equal opportunities policies and practices; to deal with procurement policies and priorities; to deal with all matters relating to the Council's duty to initiate, maintain and facilitate Community Planning; to ensure that the organisation, administrative and management processes of the Council are designed to make the most effective contribution to achieving the Council's objectives; to provide all central support services; to exercise the functions of the Council in connection with the Registration of Births, Deaths and Marriages; to deal with valuation and electoral registration matters.

A full description of the delegated functions of the Policy and Resources can be found in the Council's Scheme of Administration.