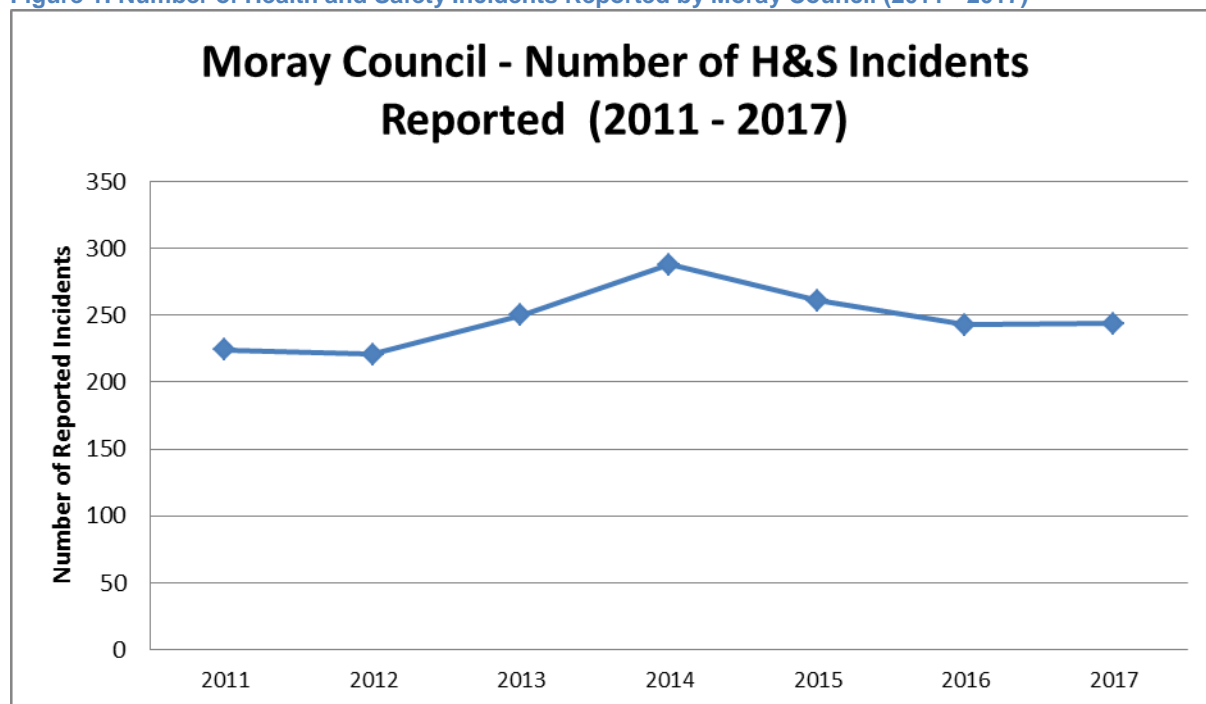


APPENDIX A

HEALTH AND SAFETY INCIDENTS 2017

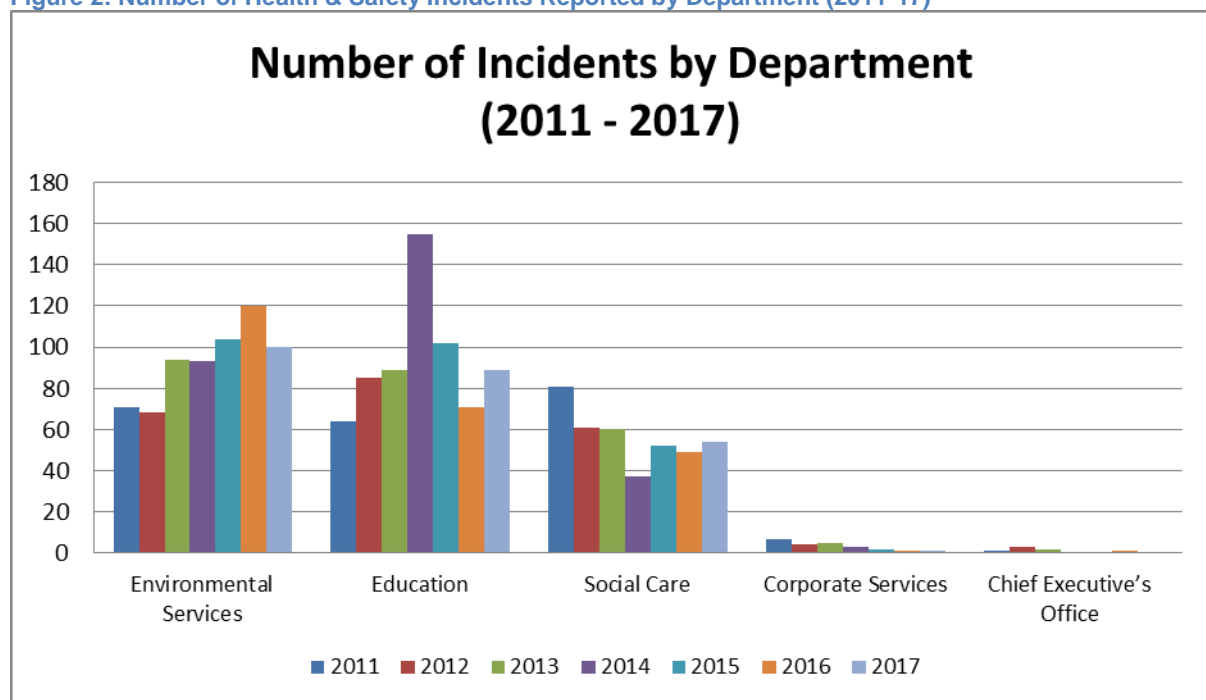
The following information is based on the data for incidents reported during 2017.

Figure 1: Number of Health and Safety Incidents Reported by Moray Council (2011 - 2017)



The number of health and safety incidents being reported is close to the number reported in 2016, and remains below the peak number reported in 2014.

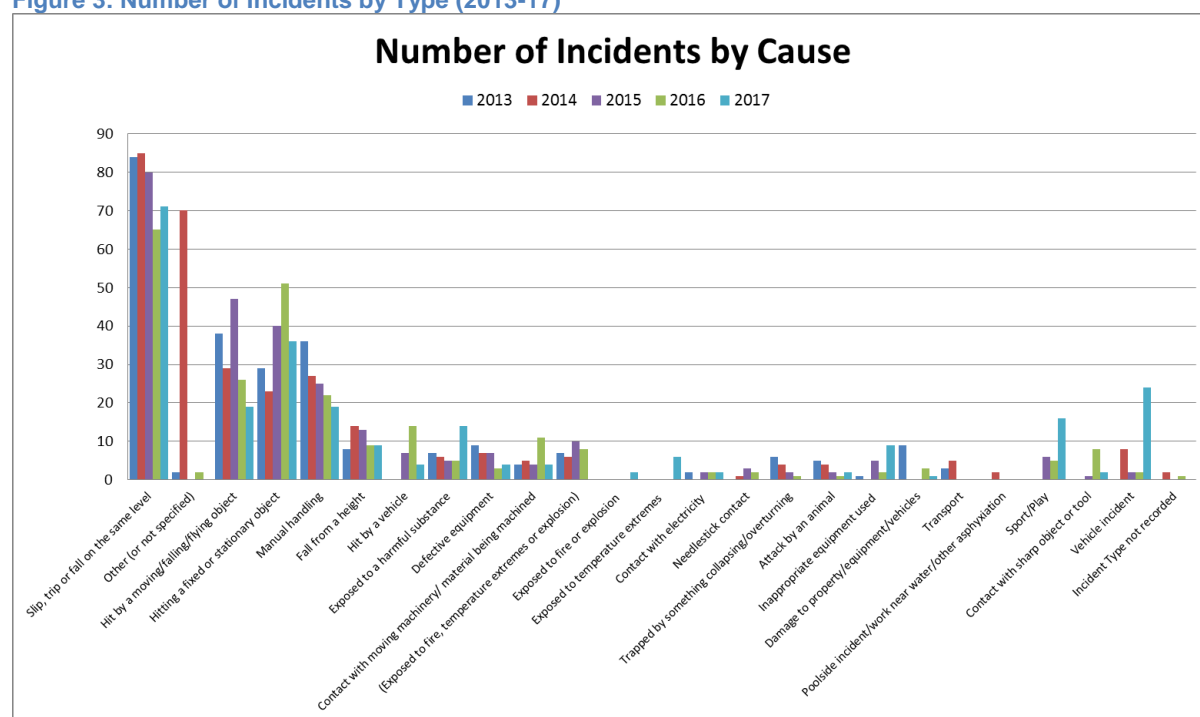
Figure 2: Number of Health & Safety Incidents Reported by Department (2011-17)



The number of Health and Safety incidents reported during 2017 was just one more than in 2016. Environmental Services remains the service with the highest number of reported incidents (100), but with a 17% reduction from the 120 incidents reported in 2016. There was an increase in the number of incidents reported by the Education Departments (89 compared to 71 in 2016), but the total remains well below the peak of 155 incidents reported in 2014. Social Care reported incidents appear to have levelled off at about 50 per year for the past 3 years (54 in 2017 and 49 in 2016).

The largest change from 2016 to 2017 is the recording of incidents involving vehicles. In previous years these incidents could have been categorised as “Hitting a fixed or stationary object”, or possibly “Hit by a moving/falling/flying object” but for 2017 any incident that involves a vehicle was categorised as a “Vehicle incident” to allow trends in such incidents to be monitored more closely.

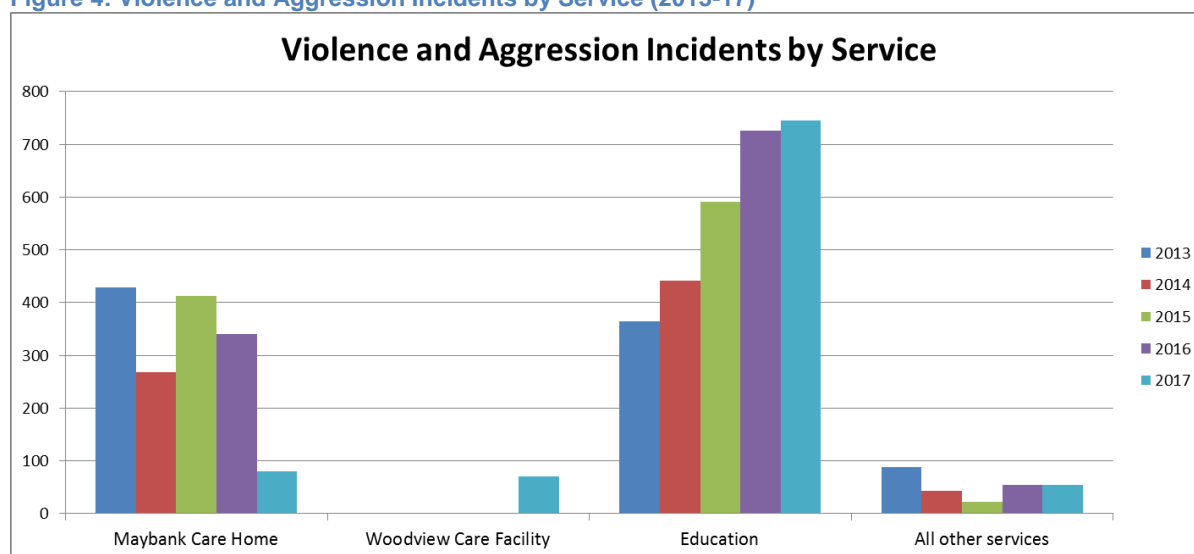
Figure 3: Number of Incidents by Type (2013-17)



“Slip, trips or falls” continue to be the highest number of incidents reported, although the trend since 2013 has been a gradual and steady reduction. The number of reported incidents for “Hit by a moving/falling object” and “Manual handling” continues to fall and now account for fewer than 20 incidents each per year (less than 8% of all reported incidents). After steadily rising for the past 3 years the number of reported “Hitting a fixed or stationary object” incidents has reduced, although some of this is due to the re-categorisation of some incidents into “Vehicle incidents” as mentioned above. The number of “Sport/Play” incidents is 3 times higher than 2016 (16 incidents compared to 5 in 2016), which may reflect a better recording of incidents.

INCIDENTS OF VIOLENCE AND AGGRESSION 2017

Figure 4: Violence and Aggression Incidents by Service (2013-17)



Woodview Care Facility

Following a phased programme of entry to Woodview Care Facility Maybank Care Home, this report provides statistics on both facilities whereas future reports will report solely on Woodview. The design of the facility at Woodview has the potential to reduce the number of violent and aggressive incidents, and this will be monitored quarterly and the results reported in next year's report.

The statistics have previously indicated a significant reduction in reported incidents of violence and aggression however may be impacted negatively by the higher number of residents housed within the facility.

Schools

There were 659 violence and aggression incidents reported for Moray schools during 2017, a reduction of 18% on the 823 incidents reported in the 2015/16 annual report.

The Council is aware of the root cause of these statistics and specific work is being undertaken to address this with improvements being planned.¹

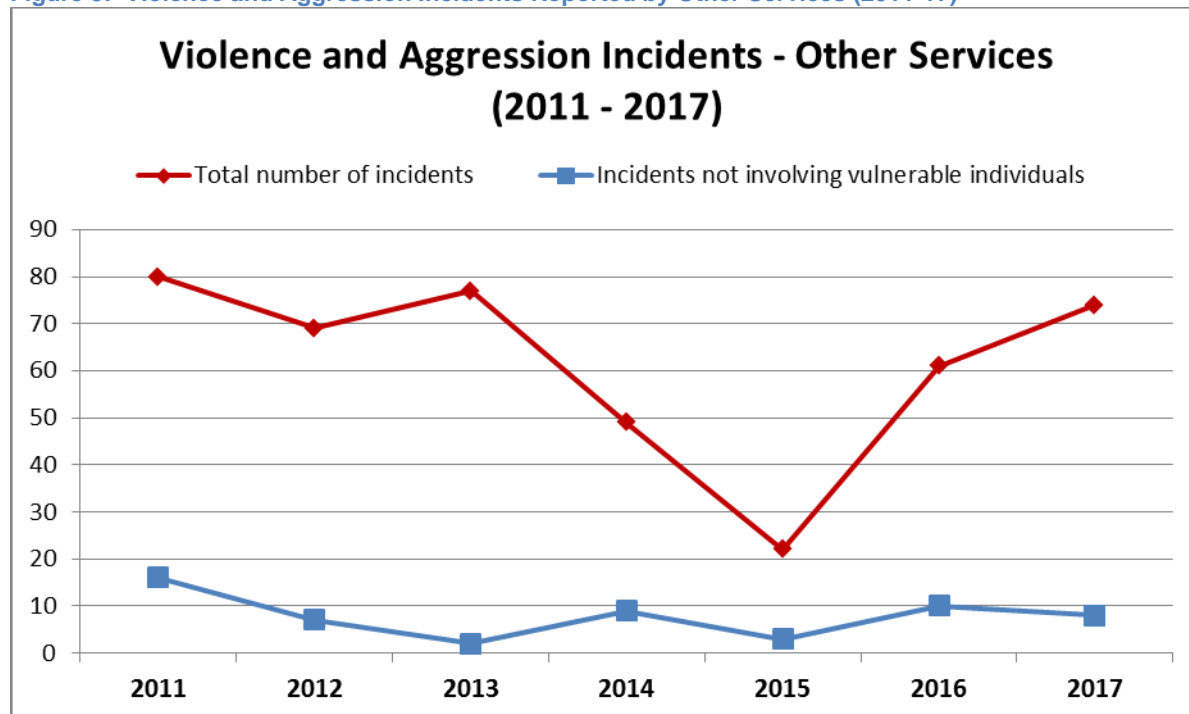
Other Services

The number of Violence & Aggression incidents reported by other services within Moray Council during 2017 was 12% higher than in 2016 (74 compared to 66 the previous year). Figure 5 also illustrates the number of incidents that did not involve individuals who were identified as vulnerable in some way. Apart from the spike

¹ Additional information is available confidentially on the members portal

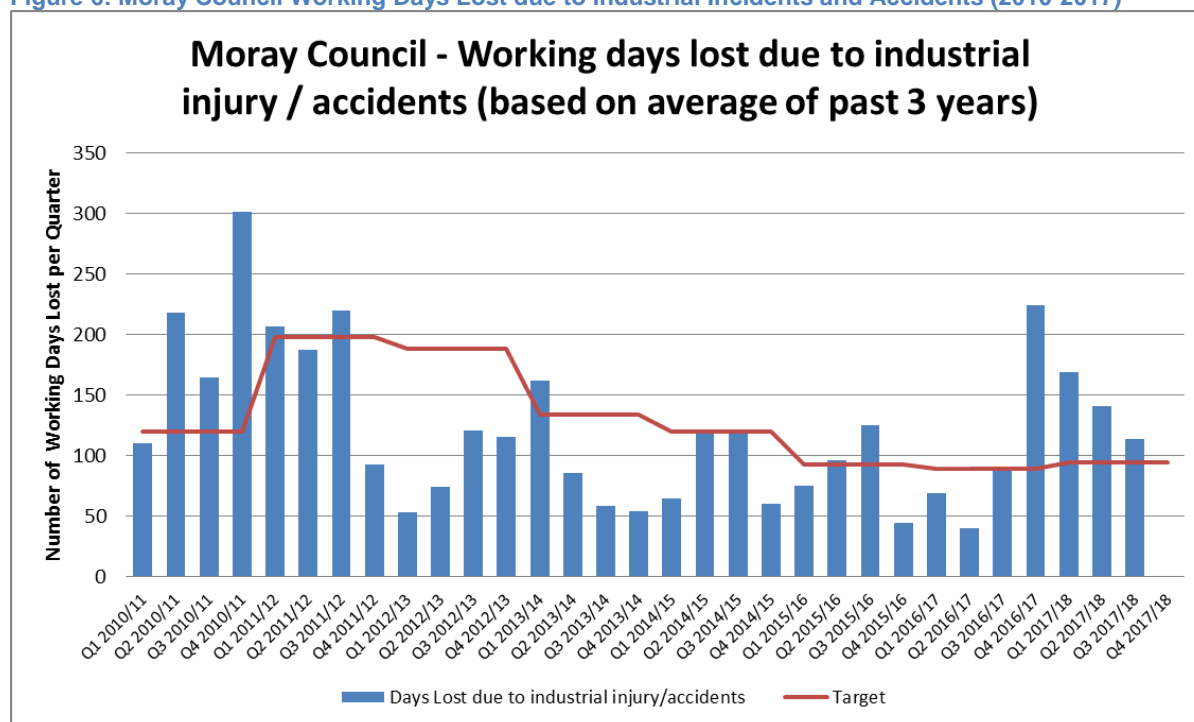
recorded in 2013 the number of incidents has been fairly consistent. There is an indication that the downwards trend of recent years has been reversed in the past 2 years.

Figure 5: Violence and Aggression Incidents Reported by Other Services (2011-17)



WORKING DAYS LOST DUE TO INDUSTRIAL INJURY/ACCIDENT 2010-2017

Figure 6: Moray Council Working Days Lost due to Industrial Incidents and Accidents (2010-2017)



The number of working days lost due to industrial injury or accident fluctuates considerably from quarter-to-quarter, but after a step-change upwards in Q4 2016/17 (January to March 2017) has reduced steadily each quarter and in Q4 2017/18 was half the figure reported a year earlier (224 days lost compared to 114 days in Q4 2017/18).

As can be seen from the last 4 quarters, the figure is reducing back to a more normal level after a period with higher than normal long term absences. The current figure is mainly influenced by two absences, both of more than 50 days duration.

There is continued effort to improve the safety culture of the organisation, minimise the risk profile and identify hazardous situations before they result in injuries.