

PLANNING & REGULATORY SERVICES COMMITTEE

TUESDAY 24 MARCH 2015

NOTICE IS HEREBY GIVEN that a Meeting of **THE PLANNING & REGULATORY SERVICES COMMITTEE** is to be held within the Council Chambers, Council Office, High Street, Elgin on Tuesday 24 March 2015 at 9.30am.

BUSINESS

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests*
3. Minutes
 - (a) [Minute of Special Meeting dated 25 November 2014](#)
 - (b) [Minute of Special Meeting dated 16 December 2014](#)
 - (c) [Minute of Meeting dated 27 January 2015](#)
 - (d) [Minute of Special Meeting dated 10 February 2015](#)

WRITTEN QUESTIONS**

4. Consider any written questions on matters delegated to the Planning and Regulatory Services Committee in terms of the Council's Scheme of Administration.
5. Current Planning Applications – Reports by Appointed Officer

GUIDANCE NOTE

- (i) 14/02422/APP - Erect wind turbine (52m rotor diameter) at Balnellan Farm, Craigellachie

see [recommendation](#) - see [plan](#) - see [report](#)
- (ii) 15/00095/APP – Extend planning consent 93/00900/FUL (original reference 87/00881/FUL) for extraction of stone at Clascach Quarry Duffus

see [recommendation](#) - see [plan](#) - see [report](#)

STRATEGY/POLICY MATTERS

6. [Draft Developer Obligations Supplementary Guidance](#) - Report by Acting Corporate Director (Economic Development, Planning and Infrastructure), see [Appendix](#)
7. [Planning Performance Framework 2013/14 Feedback](#) - Report by Acting Corporate Director (Economic Development, Planning and Infrastructure), see Appendices [1](#) and [2](#)
8. [Development Services Services Plan](#) – Report by Acting Corporate Director (Economic Development, Planning and Infrastructure), see [Appendix A](#) and Appendices [1](#), [2](#), [3](#) and [4](#)

PERFORMANCE MONITORING

9. [Development Services \(Planning and Regulatory\) Revenue Budget Monitoring 31 January 2015](#) - Report by Acting Corporate Director (Economic Development, Planning and Infrastructure), see [Appendix](#)

OTHER MATTERS

10. [15/00131/PAN – Proposal of Application Notice relating to the erection of a new cooperage, disgorging/filling store, engineers workshop, office, laboratory, warehousing and associated roads and infrastructure at Macallan Distillery, Craigellachie](#) – Report by Acting Corporate Director (Economic Development, Planning and Infrastructure), see Appendix

QUESTION TIME***

11. Consider any oral questions on matters delegated to the Planning and Regulatory Services Committee in terms of the Council's Scheme of Administration.

Any person attending the meeting who requires access assistance should contact customer services on **01343 563217** in advance of the meeting.

Summary of Planning & Regulatory Services Committee functions:

Town and Country Planning; Building Standards; Environmental Health; Trading Standards; Weights & Measures, Tree Preservation Orders, and Contaminated Land issues.

A full description of the delegated functions of the Planning and Regulatory Services Committee can be found in the Council's Scheme of Administration.

GUIDANCE NOTES

* **Declaration of Group Decisions and Members Interests** - The Chair of the meeting shall seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior decision. Any such prior decisions will be recorded in the Minute of the meeting.

** **Written Questions** - Any Member can put one written question about any relevant and competent business within the specified remits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

*** **Question Time** - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions when any Member of the Committee can put a question to the Chair on any business within the remit of that Section of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.