

REPORT TO: THE SPECIAL MORAY COUNCIL ON 30 SEPTEMBER 2009

SUBJECT: REVISED PERFORMANCE MANAGEMENT FRAMEWORK - LOCAL DELIVERY ACTION PLANS

BY: CHIEF EXECUTIVE

1. REASON FOR REPORT

1.1 The Moray Council are asked to consider the Local Delivery Action Plans which will support the delivery against the national and local outcomes within the Single Outcome Agreement.

2. RECOMMENDATION

2.1 The Moray Council are asked to:

- (i) note comments/amendments from the Community Planning Board have been incorporated into the Local Delivery Action Plans;
- (ii) with those amendments approve the Local Delivery Action Plans which support the delivery against the national and local outcomes within the Single Outcome Agreement;
- (iii) agree that any Local Action Delivery Plans which require additional resources from the Council be considered as part of the budget process; and

3. BACKGROUND

3.1 At its meeting on 2nd July 2009, the Full Council approved the changes to committee reporting as a result of the revised Performance Management Framework and agreed to consider local delivery action plans from the Single Outcome Agreement.

3.2 At the aforementioned meeting the Full Council agreed that information will be routinely reported as follows:

Performance Area	Committee	Other
SOA	Full Council Audit & Performance	Community Planning Board
Service Outcomes	Service Committees	Management
Service Standards	Service Committees	Management
Service Improvement Plans	Service Committees	Management
External Inspections	Service Committees as appropriate	Management
Statutory Performance Indicators	Service Committees	Management
Other statistical data	Service Committees	Management

(outwith Service Outcomes / Service Standards / SPI's)	where officer has recommended to continue reporting	
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3.3 The Service Outcomes, Service Standards and Statutory Performance Indicators are contained in another report on this agenda. There is no change for the reporting of Service Improvement Plans and external inspections. The remaining performance area, SOA, for reporting is listed below.

4. **Single Outcome Agreement**

4.1 The SOA will impact across the Council. By signing the SOA the Council and its partner agencies are signing up to delivering the whole SOA, not selective parts of it. Following the completion of this agreement the Council now will ensure that :-

- the agreement will be monitored on a regular basis by the Community Planning Board
- the SOA will link to the Council's financial plans and service improvement plans.
- the SOA will be taken account of in compiling the Council's established corporate and departmental risk management registers. And risks attached to individual outcomes will be managed.

4.2 Quarterly monitoring reports will be submitted to the Community Planning Board and a process of mutual challenge between partners will ensure the delivery against the outcomes. In addition the Council and our community planning partners will provide progress reports to the Scottish Government on delivery of outcomes on an agreed schedule.

4.3 To monitor the delivery against the outcomes, Local Delivery Action Plans have been developed for each local outcome identifying lead agencies for each outcome and how other agencies will support them in delivering the outcome.

5. **Local Delivery Action Plans**

5.1 The Community Planning Board considered the first draft of the Plans at their meeting on 10 June. It was agreed to review all targets and milestones for consistency, investigate resource issues within the milestones and bring back final versions to the meeting of the Board on 27 August 2009.

5.2 The Council's Research & Information Officers team have worked with the lead officers on each of the key actions to revise the Plans. The draft Plans are attached with the amendments. **(Appendix)**

5.3 The following actions have been removed from the original list of actions:

National Outcome 1, Local Outcome 1 – Marketing Moray
National Outcome 1, Local Outcome 2 – Economic Recovery

National Outcome 14, Local Outcome - Sustainable construction of new developments

- 5.4 In relation to SMART targets for each action, some SMART targets have proved problematic to define but best attempts by the Research & Information Officers and Lead Officers have been made to define them. However it is recognised that this is an area that can be improved in future years as the process and monitoring develops.
- 5.5 Having said that the milestones have been defined to provide measurable progress and is an improvement from monitoring action within the Single Outcome Agreement 2008-9.
- 5.6 By third/fourth quarters the information contained within the impact statements in relation to the contribution against the national outcomes should provide a good indication of our progress and details for the public performance report to summarise progress.
- 5.7 It may be noticed that some of the plans have highlighted resources required from partners in order to deliver against the key action. It must be appreciated that this was the first time that all information was available to all partners and any resources commitments may not been agreed by the individual partners as stated within the resource section. Given this, more detailed information may be required by the lead officer to define the resources required prior to their final agreement to progress with a specific key action. This information should be submitted in a report to the Community Planning Board to seek final agreement from all partners.
- 5.8 The revised Local Delivery Action Plans were approved by the Community Planning Board on 27 August with some amendments. The Corporate Policy Unit Manager in conjunction with theme Lead Officers was remitted to make thoses changes.
- 5.9 With this new framework, quarterly monitoring reports will be submitted to Full Council and Audit & Performance Review Committee. In addition quarterly reports will be submitted to the Community Planning Board and the relevant strategic theme group.

6 SUMMARY OF IMPLICATIONS

(a) *Single Outcome Agreement/Service Improvement Plan*

The SOA sets out the strategic priorities for all public agencies in Moray and is effectively the community plan. It will drive the corporate development plan and heavily influence service improvement plans.

Within Outcome 15 the Partnership has committed to developing joint governance and scrutiny arrangements of the Council and its Community Planning partners as a priority for 2009-10. The review of the performance management framework in the first step in the Council to developing scrutiny arrangements for the SOA.

(b) Policy and Legal

The SOA is a public statement of the joint commitment and mutual accountability of the Scottish Government and community planning partners to deliver agreed outcomes.

The Local Government Acts 1992 requires the Accounts Commission to give directions that require councils, fire & rescue and police authorities to publish information relating to the performance of their activities.

A programme of best value audits was introduced in response to the Local Government Scotland Act 2003 which placed a legal duty of continuous improvement on local authorities and led to the introduction of community planning on a statutory basis.

(c) Resources (Financial, Risks, Staffing and Property)

The majority of the resources for the local delivery action plans are contained within existing Council budgets for 2009-10. However some of the resource implications need to be considered in more detail prior to agreement and these are noted on the Local Delivery Action Plan itself.

The SOA will be taken account of in compiling the Council's established corporate and departmental risk management registers. And risks attached to individual outcomes will be managed. A community planning risk register was submitted to the Board meeting on 27 August and a revised register is being developed by a small working group of partner representatives.

(d) Consultations

Consultations have taken place with the Lead Officers who developed the local delivery action plans for each of the outcomes. The Corporate Management Team has considered the draft versions of the local delivery action plans prior to submitting them to the Community Planning Board to ensure their awareness of resource implications against the outcomes. The

Community Planning Board approved the local delivery action plans with some amendments.

7 CONCLUSION

- 7.1 The delivery of the Single Outcome Agreement will be supported by the detail within the local delivery action plans. These plans have been developed by the Lead Officers across the Community Planning Partnership in conjunction with the Research & Information Officers team within the Chief Executive's Office.**
- 7.2 Monitoring the delivery against the outcomes is an important aspect of ensuring their delivery. Both the Community Planning Partnership and individual agencies must monitor and scrutinise partners against the commitments. The Community Planning Board and the relevant strategic theme group will receive quarterly updates against the milestones within the local delivery action plans.**

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Background Papers: Single Outcome Agreement, Best Value 2 guidance & Statutory Performance Indicators Direction for 2009-10
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