

## SECTION A: CORPORATE SERVICES / CROSS DEPARTMENTAL

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
A1.	Property Enquiry Certificates	5% increase	£144	£151	April 2015	£30
A2.	Council House Sale Missives – withdrawal charge	5% increase	£237	£249	April 2015	£nil
A3.	Loan and title lending/copying (Estates and Legal Services)	Recharge of cost (salaries and overheads). 5% increase.	Minimum £33, increasing depending on time taken	Minimum £35, increasing depending on time taken	April 2015	
A4.	Recharge of Council's legal costs in relation to discretionary property and leasing work	Recharge of cost (salaries and overheads). 5% increase.	£48-£107 per hour	£50 - £112 per hour	April 2015	£3,600
A5.	Orders under Town and Country Planning (Scotland) Act and other Roads/planning matters	Recharge of cost (salaries and overheads). 5% increase.	£48-£107 per hour	£50 - £112 per hour	April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
A6.	Licensing	(i) Liquor Licensing: Statutory maximum and otherwise in accordance with assessed costs to achieve full cost recovery	Per approved table of charges, last reviewed by the Licensing Board in August 2015	Per approved table of charges, last reviewed by the Licensing Board in August 2015	August 2015	N/A
		(ii) Licences under the Civic Government (Scotland) Act and other miscellaneous pieces of legislation  Full cost recovery.	Next review due in 2018, bar taxis, which will be reviewed in 2016	Next review due in 2018, bar taxis, which will be reviewed in 2016	August 2015	N/A
A7.	Judicial expenses: Court proceedings including recovery of rent arrears and licensing matters	According to scale/taxed rate fixed by statutory instrument	Varies annually on a national basis and by work type/stage	Varies annually on a national basis and by work type/stage	Varies annually on a national basis and by work type/stage	N/A
A8.	Searches in Indexes of Statutory Registers	Set by registrar of Sasines	As set	As set	As set	N/A
A9	Certificates: Full extract of birth, death or marriage and abbreviated certificate	Statutory Rate	As set	As set	January 2011	N/A
A10.	Note of Marriage or civil partnership	Statutory Rate	As set	As set	April 2010	N/A

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
A11.	Marriage or civil partnership ceremony conducted by Registrar	Statutory Rate	As set	As set	April 2010	N/A
A12.	Use of marriage room in Registry Office	5% increase	£131	£138	April 2015	£300
A13.	Saturday surcharge for Marriages in all venues	5% increase	£97	£102	April 2015	£750
A14.	Surcharge for marriages in approved venues (Monday to Friday)	5% increase	£97	£102	April 2015	
A15.	Surcharge for marriages in Rural Approved Venues at any time	5% increase	£172	£181	April 2015	
A16.	Change of Civil Partnerships to Marriage	Set by Scottish Government	£30	As set	16 / 12 / 15	N/A
A17.	Freedom of Information requests		10% of the cost to the Council for costs over £100	10% of the cost to the Council for costs over £100	October 2007	£nil

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
A18.	Photocopying A4 Black & white A3 Black & white A4 colour A3 colour Plus staff costs to a maximum of £15 per person per hour		10p 20p £1.00 £1.50 Up to £15 per person per hour	10p 20p £1.00 £1.50 Up to £16 per person per hour	October 2007	£nil
A19.	Re-use of public sector information	Statutory	As set	As set	October 2007	£nil
A20.	Data Subject Access Request	Statutory maximum	As set	As set	October 2007	£nil
A21.	Pupil Education Records	Statutory maximum	Sliding scale from £2 to a maximum of £50	Sliding scale from £2 to a maximum of £50	April 2010	£nil
A22.	Committee services documents	To cover costs. 5% increase	Available free on internet, otherwise £6.00 admin fee plus 10p per side of photocopy	Available free on internet, otherwise £6.30 admin fee plus 10p per side of photocopy	April 2011	£nil

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
A23.	Payment by Credit Card	<p>To recover bank charges levied on these transactions - added to payment due and recovered as part of credit card payment.</p> <p>This is currently under review to ensure that bank charges are fully recovered.</p>	1.8% of the value of the transaction	1.8% of the value of the transaction	April 2011	N/A

## SECTION B: SOCIAL CARE

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
B1.	Moray Lifeline / Telecare	5% increase No VAT if registered disabled.	£16.46 per quarter inc VAT	£17.30 per quarter inc VAT	April 2015	£3,500
B2.	Day Care Services		None	None	N/A	
B3.	Transport to and from day care		None	None	N/A	
B4.	Blue Badge	Maximum permitted by statute	£20 per badge – badge valid for 3 years	£20 per badge – badge valid for 3 years	April 2012	N/A
B5.	Meals on Wheels	Full cost recovery of meal	£4.20 per meal	£4.45 per meal	April 2015	£4,000
B6.	Meals at Day Care Centres (Glenview, Tomnabat and Linnburn) and Shared Lives:					
B6a.	Meal	Full cost recovery	£4.20	£4.45	April 2015	£4,000
B6b.	Tea & Biscuits		£0.59 per cup	£0.65 per cup	April 2015	
B6c.	Light meal (Shared Lives Service only)		£2.25	£2.40		
B6d.	Packed lunches (Murray Street)	Full cost recovery	£4.20	£4.45	April 2015	
B7.	Domiciliary Care (all client groups and care type: personal care (for under 65s), domestic support, housing support, non-accommodated respite, Shared Lives) – means tested contributions to costs.					
B7a.	Hourly rate	5% increase	£11.84 per hour	£12.45 per hour	April 2015	£17,000
B7b.	Overnight (10pm – 7am)	5% increase	£82.87	£87.05	April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
B7c.	Tea visits	5% increase	£11.84 per hour	£12.45 per hour	April 2015	
B8.	Overnight respite care provided in a designated Care Home (all client groups)		Per Financial Assessment and DWP Rates & Allowance and CRAG Guidance	Per Financial Assessment and DWP Rates & Allowance and CRAG Guidance	April 2010	N/A
B9.	Taigh Farais					
B9a.	Partner/spouse staying with client receiving respite service	5% increase	£199.50 per week	£200 per week	April 2015	£3,000
B9b.	Self – Funding Residents	5% increase	£934.50 per week	£981.25 per week	April 2015	
B9c.	Other L.A.s	To move towards full cost recovery	£940 per week	£987 per week	April 2015	£2,000
B10.	Stair lift maintenance	Contribution to annual maintenance 5% increase No VAT if registered disabled	£13.45 per quarter inc VAT	£14.15 per quarter inc VAT	April 2015	£1,500
B11.	Occupational Therapy Aids and Equipment	No charge made per CoSLA recommendation	None	None	October 2005	N/A

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
B12.	Hire of Day Centre rooms	5% increase	£4.40 per hour	£4.65 per hour	April 2015	£nil
B13.	Housing Support (Wardens Service): Castlehill & Hanover Housing Associations	Full cost recovery	Call service: £1.92 - £5.62 per week  Wardens' Service: £9.36 - £90.00 per week	Call service: £2.05 - £5.95 per week  Warden's service: £9.85 - £94.50 per week	April 2013	£10,000
B14.	Speyside Lunch Club	Full cost recovery	£5.15 Inclusive of VAT	£5.45 Inclusive of VAT	April 2014	£200
B15.	Moray Training – delivery of training courses to care homes and external companies					Depends on contracts won
B15a.	SVQ – Social Services and Health Care  Registration and induction L - 6 units L3 - 8 units L4 - 8 units	5% increase	£150  £85 / unit £125 / unit £175 / unit	£158  £90 / unit £132 / unit £184 / unit	April 2015	



REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
	SVQ Administration  Registration and induction L2 – 8 units L3 – 8 units  L+D9D11 Inc registration L+D11 Inc registration		£125  £80 / unit £100 / unit  £500  £500	£132  £84 / unit £105 / unit  £525  £525		
B15b.	Manual handling - people Manual handling	Per session 5% increase	£400  £300	£420  £315	April 2015	
B15c.	Accredited First Aid 1 day course  Accredited First Aid 3 day course  Health & Safety awareness	5% increase	Registration £7.50 per candidate + £40 per candidate for the course Registration £15 per candidate + £100 per candidate for the course  £250 per session	Registration £7.90 per candidate + £42 per candidate for the course Registration £15.75 per candidate + £105 per candidate for the course  £250 per session	April 2015  April 2015  April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
B15d.	Training squad – work carried out		£16 per hour + 80p per mile travelled	£16.80 per hour + 84p per mile travelled		
B16	Case review carried out on behalf of another local authority	To recover cost 5% increase	£81	£85	April 2015	£nil

## SECTION C: LEISURE FACILITIES

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
C1	<b>Fit Life</b>					
C1a	<b>Membership cards</b> Individual – 12 months Individual – monthly direct debit		£228 £19	£228 £19	April 2015	N/A
C1b	Family – 12 months Family – monthly direct debit		£324 £27	£324 £27		
C2	<b>Swimming Pools</b>	All charges include VAT if applicable				
C2a.	Swimming	5% increase			April 2015	
	Adult Swim / aqua aerobics / activity class		£4.00	£4.25		
	Junior swim aged 5 – 17 / over 60s		£2.00	£2.10		
	Baby/toddler swim (under 4 years old)		Free	Free		
	Registered Disabled +one carer (Moray resident)		Free	Free		
	Registered Disabled +one carer (outwith Moray)		Free	£2.10		

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
C2b.	Swimming Lessons Adult Lesson Junior Lesson block (8 weeks) Holiday Crash Course (5 x daily lessons) Parent and Child Class (1 adult & 1 child) Individual junior lesson (30 minutes for 1 child) Additional needs child individual lesson (30 minutes for 1 child)	5% increase	£5.00 £32.00 £20.00 £4.00 £12.00 £8.00	£5.25 £34.00 £21.25 £4.25 £12.65 £8.50	April 2015	£5,500
C2c.	<b>Pool Hire</b> General (Buckie, Forres, Keith) General (Lossiemouth) General (Speyside)  Pool Hire with inflatable (Buckie, Forres, Keith) Pool Hire with inflatable (Speyside)  Club Hire (Buckie, Forres, Keith) Club Hire (Lossiemouth) Club Hire (Speyside)	5% increase      Club hires are exempt from VAT if a series booking	Per hour £90.00 £70.00 £55.00  £100.00  £65.00  £35.00 £28.00 £24.00	Per hour £95.00 £74.00 £58.00  £105.00  £68.50  £37.00 £30.00 £26.00	April 2015	£5,500

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
C2d.	<b>Health Suite</b> Sauna & Steam		Use of health suite included in admission cost.	Use of health suite included in admission cost.		
C3	<b>Indoor Facilities</b>	All charges are inclusive of VAT				£2,500
C3a.	<b>Fitness Rooms</b>				April 2015	
	User induction course (Free with Fit Life? Membership)		£18.00	£19.00		
	Fitness Room (1 hour)					
	Adult		£4.00	£4.25		
	Junior, over 60's, Registered Disabled		£3.00	£3.15		
	Fitness Room (half hour)					
	Adult		£3.00	£3.15		
	Junior, over 60's, Registered Disabled		£2.50	£2.65		
	Activity Class		£4.00	£4.25		

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
C3b	<b>Speyside Sports &amp; Community Centre – indoor climbing wall</b>	5% increase			April 2015	Not separately recorded
C3b1	<b>Climbing</b> Adult climb Junior climb (up to 17 years) Over 60s concession Registered disabled + one carer (Moray resident) Registered disabled + one carer (outwith Moray)		£4.00 £2.00 £2.00 Free Free	£4.25 £2.10 £2.10 Free £2.10		
C3b2	<b>Climbing lessons</b> Adult lesson block (8 weeks) Junior lesson block (8 weeks)		£70 £52	£74 £55		
C3b3	<b>Climbing wall hire (per hour)</b> Within normal opening hours Outwith normal opening hours		£21.50 As above plus £17 per hour staff costs	£23.00 As above plus £18 per hour		

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME	
C4	<b>Outdoor Sports</b>	All charges are inclusive of VAT at current rate					
C4a.	<b>Multi Sports Area</b> Tennis Court Hire (1 court) per hour Multi Sports Area for 5-a-side football (3 courts) per hour	5% increase	£4.00 £12.00	£4.25 £12.65	April 2015	£100	
C4b.	<b>Pavilions and Pitches</b> Football and School sports field with changing rooms Adult Teams per Game Juvenile Teams (Under 16) per Game	5% increase	£41.00 £15.00	£43.00 £16.00	April 2015	£2,300	
C4c.	Pavilion and / or grassed areas for training (football and rugby) and School sports fields without changing rooms Adult groups – per session Juvenile Groups – per session	Session times are for morning / afternoon / evening	£30.00 £8.00	£31.50 £8.50			

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
C4d.	Electricity (Power Card) – 2 hours		£7.00	£7.50		
	<b>Synthetic Sports Pitches</b>	5% increase			April 2015	Included above
C4e.	<b>Aberlour, Buckie, Fochabers</b> <b>Full Size pitch</b> Adult Teams per hour Juvenile Teams per hour <b>Third size pitch</b> Adult Teams per hour Juvenile Teams per hour <b>Floodlight Charge</b> Full Pitch per hour Third size Pitch per hour	Full cost recovery	£45.00 £25.00  £15.00 £7.50  £13.00 £4.50	£47.00 £26.00  £15.65 £8.70  £15.00 £5.00		



REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
C4f.	<p><b>Elgin and Keith Full Size pitch</b>  Adult Teams per hour  Juvenile Teams per hour</p> <p><b>Half Size pitch</b>  Adult Teams per hour  Juvenile Teams per hour</p> <p><b>Floodlight Charge</b>  Per hour</p> <p>If teams are mixed adult and juvenile the higher costs apply.</p>		<p>£45.00 £25.00</p> <p>£25.00 £12.00</p> <p>£6.50</p>	<p>£47.00 £26.00</p> <p>£26.50 £13.00</p> <p>£7.50</p>		
C5.	<b>School facilities</b>					£800
C5a.	<p><b>Meeting Room</b>  Standard rate  Junior / over 60s / registered charity  Business rate</p> <p>Staff recharge out with normal opening hours</p>	Per hour	<p>£10.50 £5.50</p> <p>£13.25</p> <p>£17.00</p>	<p>£11.00 £5.75</p> <p>£14.65</p> <p>£18.00</p>	April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
C5b.	<b>Sports/Assembly Hall</b>	Per hour			April 2015	
	<b>Small hall</b>					
	Standard rate		£15.00	£17.00		
	Junior / over 60s / registered charity		£7.50	£8.50		
	Business rate		£18.75	£22.65		
	<b>Large hall</b>					
	Standard rate		£32.00	£34.00		
	Junior / over 60s / registered charity		£16.00	£17.00		
	Business rate		£37.50	£45.00		
	Staff recharge outwith normal opening hours		£17.00	£18.00		

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
C6	<b>Cullen Residential Centre</b> School and Youth Groups with Moray and Former GRC Adult Groups and Other Youth Groups  School and Youth Groups with Moray and Former GRC Adult Groups and Other Youth Groups  Special needs groups	Per person per night – groups of 17 and over   Minimum daily charge (groups of under 17)	£12.50  £26.00  £180.00  £325.00	£13.15  £27.50  £190  £342	April 2015	£800
C7	<b>Community Halls</b>	Per hour				£1,800
C7a	<b>Local Voluntary Community Groups</b>  Room/Kitchen Small hall Large Hall  Minimum charge  Day rate  Outwith normal opening hours	5% increase      <b>New charge</b>	£7.50 £10.00 £20.00  £12.00 per let  N/A  £17.00	£8.00 £10.50 £20.00  £13.00 per let  £260.00  £18.00	April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME			
C7b	<b>Standard Rates</b> Room/Kitchen Small Hall Large Hall  Day rate  Outwith normal opening hours	<b>New charge</b>	£15.00 £20.00 £35.00  N/A  £17.00	£16.00 £21.00 £36.00  £260.00  £18.00					
C7c	<b>Commercial Rates</b> Room /kitchen Small hall Large hall  Outwith normal opening hours		£30.00 £30.00 £50.00  £17.00	£30.00 £31.50 £52.50  £18.00					
C8	<b>Elgin Town Hall</b>		Per hour					April 2015	£2,600
C8a.	<b>Local Voluntary Community Group</b>  Room/lounge/kitchen Supper Room Main Hall  Day rate  Outwith normal opening hours			£15.00 £15.00 £20.00  £350.00  £17.00			£16.00 £16.00 £21.00  £368.00  £18.00		

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
C8b.	<b>Standard Rates</b> Room/lounge/kitchen Supper Room Main Hall  Day rate  Outwith normal opening hours		£25.00 £30.00 £40.00  £350.00  £17.00	£26.50 £31.50 £42.00  £368.00  £18.00		
C8c.	<b>Commercial Rates</b> Room/lounge/kitchens Supper Room Main Hall  Outwith normal opening hours		£35.00 £50.00 £80.00  £17.00	£36.00 £52.50 £84.00  £18.00		
C8d	<b>Additional costs Elgin Town Hall</b>  <b>Radio Microphone with house PA</b> Concessionary Rate Standard Rate Commercial Rate  <b>Stage Lighting</b> Concessionary Rate	Per let      Per Let	   £10.00 £10.00 £29.00  £40.00	   £10.00 £10.00 £29.00  £42.00	April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
	Standard Rate Commercial Rate		£40.00 £50.00	£42.00 £52.50		
	<b>Specialist Sound</b> Concessionary Rate Standard Rate Commercial Rate	Per Let	£65.00 £65.00 £70.00	£68.50 £68.50 £73.50		
	<b>Caretaker Services</b>	Per hour	£17.00	£18.00		
<p><b>NOTE:</b> There is a £250 non-refundable deposit and a 50% surcharge on the commercial rate for all commercial disco / dance events. A non-refundable deposit of 25% is required for all other commercial lets.</p>						
C8e	<b>Equipment Hire</b>  <b>Community / standard</b> House PA (inc microphone) Video TV Slide projector and screen Overhead projector and screen Screen only Small PA system House / stage lights	Per let	Free £5.00 £5.00 £5.00 £2.00 £20.00 Free	Free £5.00 £5.00 £5.00 £2.00 £20.00 Free		N/AI

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
	Polypropylene chairs (outwith hall use)		£0.25 each	£0.25 each		
	Tables (outwith hall use)		£1.50 each	£1.50 each		
	<b>Commercial</b>					
	House PA (inc microphone)		Free	Free		
	Video TV		£29.00	£29.00		
	Slide projector and screen		£10.00	£10.00		
	Overhead projector and screen		£10.00	£10.00		
	Screen only		£4.00	£4.00		
	Small PA system		£40.00	£40.00		
	House / stage lights		Free	Free		
	Polypropylene chairs (outwith hall use)		£0.50 each	£0.50 each		
	Tables (outwith hall use)		£3 each	£3 each		

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
C9	<b>Community Centres</b>					£6,000
C9a	<b>Admission Charges</b> Adult Junior aged 5-17 Over 60s Registered Disabled + one carer (Moray resident) Registered Disabled + 1 carer (outwith Moray)	Per hour     	£3.00 £1.50 £1.50 Free  Free	£3.15 £1.60 £1.60 Free  £1.60	April 2015	
C9b	Shower  Use of photocopier (A4 black and white)		£1.50  £0.10	£1.50  £0.10		
C9d	<b>Membership Cards</b> Individual – 12 months Individual – monthly by direct debit Family – 12 months Family – monthly by direct debit		£228 £19  £324 £27	£228 £19  £324 £27	April 2015	



## SECTION D: LIBRARIES AND INFORMATION SERVICES

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
D1	<b>Libraries and Information Services</b>					
D1a	Adult Fines per week Maximum per item People over 60 years	5% increase	£0.45 £9.00 No charge	£0.50 £9.50 No charge	April 2014	£400
D1c	Inter-Library Loan	Covers cost	Cost of return Postage	Cost of return postage		
D1d	Reader's Tickets – Replacement Computer Card	5% increase	£2.00	£2.10		
D1e	Cassettes / CDs per item  DVDs per item  Arts Prints		£0.55 inc VAT  £2.50  Free	£0.60 inc VAT  £2.50  Free	April 2011  April 2002  April 2008	£100  N/A
D1f	Sales of withdrawn items: Non Fiction Adult/Junior Fiction Paperbacks Cassettes CDs and Videos	5% increase	£1.00 £0.60 £0.30 £0.60 £1.00	£1.10 £0.65 £0.35 £0.65 £1.10	1998 1998 1998 1998 1998	£200
D1g	Photocopies: Per A4 copy b/w	Considered to be at top of market rate	£0.10	£0.10	1996	N/A

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
	Per A3 copy b/w Per A4 copy colour Per A3 copy colour Microfilm/fiche per A4 sheet	5% increase	£0.20 £1.00 £1.50 £0.75	£0.20 £1.00 £1.50 £0.80	1996 April 2006 1997 1997	
	Fax (per sheet): To send UK To send overseas To receive	Rarely used	£1.00 £1.50 £0.50	£1.00 £1.50 £0.50	1997 April 2004 April 2006	
	Internet: Computer printouts Computer printouts (colour)	Considered to be market rate	£0.10 £0.35	£0.10 £0.35	April 2014 April 2011	
D1h	Heritage searches (per hour)	5% increase	£25.90	£27.20	April 2014	£15

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
D2	<b>Elgin Library accommodation</b> Meeting Room / Activities Room: Community Use Private Use Commercial use: Based in Moray  Gallery: Community Use Private Use Commercial use: Based in Moray  Small meeting room: Community Use Private Use Commercial use: Based in Moray	Hourly rate – 5% increase	£8.00 £9.50 £18.00  £16.00 £20.00 £50.00  £5.50 £6.00 £15.00  All + VAT	£8.40 £10.00 £18.90  £16.80 £21.00 £52.50  £5.80 £6.30 £15.75  All + VAT	April 2014	£250
For large bookings (250+) the responsible officer, in consultation with the Director, has discretion to increase / decrease the charges by up to 25%.						

## SECTION E: EDUCATIONAL SERVICES

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
E1.	<b>INSTRUMENTAL INSTRUCTION</b> Group Instruction Individual Instruction Moray Music Centre	5% increase	£214 per annum £316 per annum £5.00 per week	£256.80 pa £379.20 pa £6.00 per week	April 2015 April 2015 April 2015	£28,000
E2.	<b>SPORTS COACHING</b> Sports coaching sessions  Active Start Session (45 mins)  Active Schools	5% increase	£3.20 per hour  £3.20 per session	£3.40 per hour  £3.40 per session	April 2013	£3,300
E3.	<b>SCHOOL MEALS</b> Primary School Meals  (Secondary School meals are priced per item selected)	10% increase  10% increase	£2.10  Cafeteria system – charge per item	£2.30  Cafeteria system – charge per item	August 2015	£120,000
E4	<b>ADULT SITTING SQA</b> Examination in school	To achieve full cost recovery	Set by school	Set by school		

**SECTION F: DEVELOPMENT SERVICES**

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
F1	<b>Environmental Health</b>					
F1a.	Pest Control Services Wasps and bees Fleas and Bedbugs All other services (includes cost of materials)	Visit fee plus cost of all treatments used per visit	£34.70+VAT £91.35 + VAT £52.50 + VAT	£36.45 + VAT £95.95 + VAT £55.15 + VAT	April 2015 April 2015 April 2015	£1,500
F1b.	Release of stray dog	Statutory Maximum	£25	£25	April 2010	£nil
F1c.	<u>Water Sampling</u>  Risk assessment / review of risk assessment  Type B sampling and admin charge plus cost of analysis  Type A sampling and admin charge plus cost of analysis	Statutory maximum  Per sample	£50 (no VAT)  £70 + VAT  £70 (no VAT)	£50  £70 + VAT  £70 (no VAT)	April 2010	N/A
F1d.	Swimming pools	Per sample	£36 + VAT	£38 + VAT	April 2015	
F1e.	Disposal of Unsound Food: Commercial  Domestic	Per request	£71.40 + cost of disposal £55.65 + cost of disposal	£75 + cost of disposal £58.45 + cost of disposal	April 2015	
F1f.	Burial of Indigent dead Investigation etc	Hourly rate	£61 + VAT	£64.05 + VAT	April 2015	£nil

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
F1g.	Export Certificates	Export Certificates Per certificate	£37	£45	April 2015	£1,100
F1h	Public Health duties	Hourly rate per officer (as F1f)	£57.75 + VAT	£64.05 + VAT	April 2015	
F1i	S50 Food Hygiene Certificate	To cover costs	£50	£75		
F2	<b>Contaminated Land</b>					£10
F2a.	Map Packages		£84 + VAT	£88 + VAT	April 2015	
F2b	Level 1 Land Use Report		£84 + VAT	£88 + VAT	April 2015	
F2c	Level 2 Land Use Report		£200 + VAT	£210 + VAT	April 2015	
F2d	Contamination Enquiry Report		£59 + VAT	£62 + VAT	April 2015	
F2e	Investigation work, including gas monitoring, Phase II investigation, project management etc  Internal recharges (HRA and capital projects only): Screening report Phase I Desk Study Phase II Project Management		2.5 x hourly rate (+ VAT)  £130 £1,326 £3,137	2.5 x hourly rate (+ VAT)  £136.50 £1,392.30 £3,293.85	April 2013   April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
F3	<b>Building Standards</b>					
F3a.	Building Warrant Fees – set by Scottish Government	Statutory Rates	As set	As set	May 2005	N/A
F3b	Letters of Comfort (LTC)					N/A
F3c	Confirmation of completion Property Inspection of unauthorised works (for up to 2 site visits)		£441	£441	April 2014	
F3d	LTC visit 3, and each subsequent visit)		£667	£667	April 2014	
			£105	£105	April 2010	
F4	<b>Development Management</b>					
F4a	Planning Application Fees – set by Scottish Government	Set rate	As set	As set	01/11/14	N/A
F4b	Recoverable expenditure: Neighbour Notification	To recover costs	£107.00	£107.00	April 2015	
F4c	Section 34 Advertising and Other Advertising (e.g to establish owner of property)	5% increase	£158.50	£166.40	April 2015	
F4d	Property History Check	5% increase	£27.50	£28.90	April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
F4e	Moray Local Plan				April 2015	£nil
F4f	Moray Local Development Plan 2015			£65 + £2.50 p&p		
F4g	Supplementary Guidance			£10 + £2.50 p&p		
F4h	Moray Local Plan 2008 – hard copy		£55 + £5.65 p&p	£57.75 + £2.50 p&p		
F4i	Moray Structure Plan 2007 Supplementary Planning Guidance		Available online Available online	Available online Available online		
F4k	High Hedges		£382	£382	April 2014	
F5	<b>Building Standards / Development Management</b>					
F5a	Section 50 (Licensing) Certificate	In line with similar fees set by Scottish Government	£25	£50	April 2008	£20



REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
F5b	Copy Decisions – Planning Decisions Notice / Building Warrants & Certificate of Completion Cost of documents A3/4/5 plans A2 plans A1 plans	5% increase	£14.50	£15.25	April 2015	£50
			£0.12	£0.13	April 2015	
			£1.38	£1.45		
			£1.78	£1.87		
F6	<b>Trading Standards</b>					
F6a	<b>Measuring Instruments for Liquid Fuels and Lubricants</b> Per nozzle  Testing of Credit Card acceptor (per unit regardless of number of nozzles)	Full cost recovery	£76.65	£80.50	April 2014	
			£100.80	£105.85		

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
F6b	<b>Weights Submitted for Test</b> Weights not exceeding 25kg		£11.03	£11.60	April 2015	£50
F6c	<b>Weighing Instruments</b> Not exceeding 15kg		£32.55	£34.20	April 2015	
	Not exceeding 100kg		£50.40	£52.90		
	Not exceeding 2 tonne		£75.60	£79.40		
	Exceeding 2 tonnes (where the submitter provides labour and testing equipment)		£202.65	£212.80		
	Exceeding 2 tonnes (where Trading Standards provides labour and testing equipment)	Cost recovery for hire of Weighbridge Testing Unit	By quotation	By quotation – full cost recovery		

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
F6d	<b>Road Tanker – Liquid Fuel Measuring Instrument Above 100 Litres</b> Wet Hose (2 testing liquids)	Full cost recovery	£101.85	£106.95	April 2015	
	Wet Hose (3 testing liquids)		£153.30	£160.95		
F6e	<b>Other Services</b> Certificate of Errors or Calibration Certificate on test of weighing/measuring equipment		£43.05	£45.20		
	Hire of weights per day: Quantity not exceeding 205kg		£12.08	£12.70		
	Quantity exceeding 205kg		£29.93	£31.40		
F6f	<b>Hourly Rate &amp; Minimum Call Out Charge for Services not listed above</b>  Trading Standards Officer Support Officer	Full cost recovery	£63.00	£66.15	April 2015	
			£35.70	£37.50		
F6g	<b>The Explosives Regulations 2014</b>	Statutory Instrument	As specified in current Health and Safety Fees Regulations	As specified in current Health and Safety Fees Regulations	April 2012	N/A
F6h	<b>The Petroleum (Consolidation) Regulations 2014</b>	Statutory Instrument	As specified in current Health and Safety Fees Regulations	As specified in current Health and Safety Fees Regulations	April 2012	N/A

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
F6i	<b>Poison Act Fees</b> <ul style="list-style-type: none"> <li>• Initial Registration</li> <li>• Renewal</li> <li>• Change in details</li> </ul>	Legislation has been revoked.	£46.20 £23.10 £12.10	N/A N/A N/A	April 2015	N/A
F6j	Public Weighbridge Operator Certificate	Full cost recovery	£60.90	£63.95	April 2015	
F7	<b>Economic Development</b>  Markets coming to Moray  All commercial operators using the Plainstones in Elgin	The fee is per visit. 1 visit is up to 3 days maximum.	£92.40	£97 per visit	April 2015	£100

**SECTION G: WASTE MANAGEMENT, LAND AND PARKS**

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
G1	<b>Waste collection and disposal</b>	Calculated to achieve statutory duty of full cost recovery where required	All charge are net of VAT			
G1a	Sale of domestic plastic wheeled bins	5% increase	£36.25	£38.10	April 2015	£500
G1b	Collection of bulky household refuse (non-white goods)	5% increase	£17.45	£18.35	April 2015	£1,000
G1c	Disposal of caravans: Up to 12' in length From 12' to 18' in length From 18' to 22' in length	5% increase	£150.15 £226.00 £299.25	£157.65 £237.30 £314.25	April 2015	
G1d	Disposal of Commercial Fridges/Freezers		Individually assessed	Individually assessed	April 2015	
<b>Collection and disposal of trade waste</b> – note: National Agreement Companies are charged and additional 20%						
G1e.	Residual Waste	Per bin per week			April 2015	£40,000
	140 ltr bin	5% increase	£4.24	£4.45		
	240 ltr bin		£7.24	£7.60		
	360 ltr bin		£10.88	£11.45		
	660 ltr bin		£19.07	£20.05		
	1100 ltr bin		£31.78	£33.40		
	1280 ltr bin		£36.98	£38.85		
	Assessed per sack or equivalent		£3.62	£3.80		

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
G1f.	Recyclable Trade Waste  140 ltr bin 240 ltr bin 360 ltr bin 660 ltr bin 1100 ltr bin Assessed – Cardboard packaging	Full cost recovery	£1.40 £2.41 £3.62 £6.63 £11.04 Based on equivalent bin size	£1.50 £2.55 £3.80 £7.00 £11.60 Based on equivalent bin size	April 2015	£11,000
G1g.	Recycling Centre:  Pass for traders who do not use the trade waste service wishing to take recyclates direct to Council facilities	5% increase	£193.75	£203.45	April 2015	
G1h.	Disposal of commercial and industrial waste (per tonne)  For difficult waste	5% increase	£66.30  £80.85	£69.65  £84.90	April 2015	£12,000
G1i.	Skip/Container hire	Charges based on recovery of costs i.e. location/frequency of service/disposal costs	Individually assessed	Individually assessed		£700
G1j.	Disposal of green waste from landscape gardeners	5% increase	£25.40	£26.70	April 2015	£700

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
G2	<b>Burial Grounds</b>	Full recovery of burial ground maintenance and interment costs	All charges are net of VAT			
G2a.	Sale of Lair Fee for transfer of lair	5% increase	£615 £37	£645 £39	April 2015	£8,000
G2b.	Interment Charges Under 16 years of age Over 16 years of age		£354 £758	£371 £796	April 2015	£22,000
G2c.	Additional charge for interments Saturday (over 16 years) Sunday (over 16 years) Saturday (under 16 years) Sunday (under 16 years)	50% surcharge 100% surcharge 50% surcharge 100% surcharge	£379 £758 £177 £354	£398 £796 £185 £371	April 2015	
G2d.	Fee for interment of casket  Additional charge for Caskets: Saturday Sunday  Scattering of Ashes on Grave	  50% surcharge 100% surcharge	£179  £89 £179  £31	£188  £94 £188  £32	April 2015	
G2e.	Fee for digging foundations for headstone		£87	£91	April 2015	£1,000
G2f.	Search Fee		£53	£56	April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
G2g.	Disinterments	Full cost recovery	Individually assessed	Individually assessed	N/A	
G3	<b>Fairground/Circus Lets</b>		All charges are net of VAT			£75
G3a.	Stalls & Children's ride-on units <ul style="list-style-type: none"> <li>• April-September (per day for first seven days)</li> <li>• October-March (per day for first seven days)</li> </ul> Thereafter per day: April-September October-March	Per day	£11.10  £5.25  £5.25 £2.85	£11.70  £5.55  £5.55 £3.00	April 2015	
G3b.	Large ride-on units (dodgems, waltzer, big wheel etc) <ul style="list-style-type: none"> <li>• April-September (per day for first seven days)</li> <li>• October-March (per day for first seven days)</li> </ul> Thereafter per day: April-September October-March	Per day	£39.00  £15.75  £15.75 £7.95	£41.00  £16.55  £16.55 £8.35	April 2015	
G3c.	Small Circus	Per day	£270.60	£285	April 2015	
	Large Circus	Per day	£363.00	£382	April 2015	



REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
	<p><b>Note: it is the Council's policy only to permit circus lets if the circus concerned is a member of the Association of Circus Proprietors.</b></p>					

Lets for advance units and for approved non-operating days due to inclement weather will be charged at a third of the above prices.

## SECTION H: FLEET, ROADS AND TRANSPORTATION

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
H1	<b>Fleet Services</b>	5% increase	All charges are net of VAT			
H1a	Taxis				April 2015	£1,000
	Taxi Test		£49.50	£52.00		
	Taxi Re-Test		£49.50	£52.00		
	Meter Calibration		£13.50	£14.50		
	Duplicate Certificate		£12.50	£13.00		
H1b	Prohibition Clearance		£12.50	£13.00	April 2015	
H1c	M.O.T Certificate Issue with Taxi Test		£11.50	£12.00	April 2015	£800
	M.O.T Class 7 Vehicles	Charges are at legal maximum set by DVSA	£58.60	£58.60		
	M.O.T Test Class 4		£54.85	£54.85		
	M.O.T Test for TMC Employees		£43.00	£45.50		
	M.O.T Partial Re-Test	See above	£27.00	£27.00		
H1d	Duplicate MOT Certificate		£11.50	£12.00		
H1e	Vehicle Rectification Certificate		£12.50	£13.00	April 2015	£100
H1f	Car Evaluation		£44.00	£47.00		
H1g	Minibus Drivers Assessment		£51.50	£54.10		

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
H2	<b>Roads</b>		All charges are net of VAT			
H2a	<b>Consent for excavating in a road by a private party:</b>  Road opening permit – no apparatus – minor works Road opening permit – standard works Road opening permit + permit for installation of plant – major works (per unit of inspection)  Additional inspection fee for installation of plant  Penalty for overrun of road opening permit – minor works Standard Fixed Penalty Notice	5% increase     As defined in the Scottish Road Works Register (SRWR) As defined in the Road Works (Fixed Penalty) Regulations	£114  £205  £539  In line with SRWR charge  In line with SRWR charge	£120  £215  £566  In line with SRWR charge  In line with SRWR charge	April 2015	£2,800
H2b.	<b>Road occupations</b>  <u>Scaffolding</u> Up to 7 days Up to 14 days Up to 21 days Up to 28 days Up to 35 days Up to 48 days		£59 £110 £164 £217 £276 £328	£62 £116 £172 £228 £290 £344	April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
	Extension to existing permit: Up to 7 days* Up to 14 days* Up to 21 days* Up to 28 days* Up to 35 days* Up to 42 days*  *Penalty for over-run of permit Standard Fixed Penalty Notice (+ cost of permit)	(As defined in the Road Works (fixed penalty) Regulations 2008)	£59	£62		
			£110	£116		
			£164	£172		
			£217	£228		
			£276	£290		
			£328	£344		
			As set by the Scottish Road Works Commissioner	As set by the Scottish Road Works Commissioner		
	Mobile Scaffold Tower		£41	£43		
	Crane/Cherry Picker permits up to a week		£102	£107		
	Temporary traffic signals up to 7 days		£86	£90		

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
	Builders Skips up to 7 days		£41	£43		
	Building materials up to 7 days		£41	£43		
	Additional fee for deposition of skip/builders material in Car Park per bay up to 7 days (free car parks / Lossie Green / Lossie Wynd)		£27	£28		
	Additional fee for deposition of skip/builders material in Car Park per bay up to 7 days (in a car park with a maximum of 2/4 hours stay)		£41	£43		
	Licensed vehicle parked in road to service works/operations with pedestrian area between 11:00 and 16:00		£41	£43		
	Contractors vehicle parked in road to service works/operations within Commerce Street, Elgin		£41	£43		

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
H2c.	<p><b>Temporary Traffic Orders</b></p> <p>Up to and including five days* Traffic Order* Any extension to order*</p> <p>Community events</p> <p>* Penalty for over-run of permit Standard Fixed Penalty Notice (+cost of permit)</p>	<p>No charge</p> <p>As defined in the Road Works (fixed penalty) Regulations 2008</p>	<p>£220 £1,095 £929</p> <p>As set by the Scottish Road Works Commissioner</p>	<p>£228 £1,095 £976</p> <p>As set by the Scottish Road Works Commissioner</p>	April 2015	£1,500
H2d.	<p><b>Traffic Data &amp; undertaking Temporary Traffic Surveys</b></p> <p>Full survey data provided by post or email (Commercial) As above (Voluntary) Undertaking a temporary survey for maximum 7 days and providing full survey data (Commercial) As above (Voluntary)</p> <p>Collation and provision of collision data (up to 2 hours preparation) Collation and provision of collision data (for each additional hour preparation or part thereof)</p>	<p><b>New charge</b></p> <p><b>New charge</b></p>	<p>£114 £62 £330  £165</p>	<p>£120 £65 £346  £173  £100  £50</p>	April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
H2e.	<b>Road Status Enquiry (outwith Formal Property Enquiry System)</b> Application for information for road classification from the statutory list of public highways. Charge per application		£33.33+VAT =£40	£35 + VAT = £42	April 2015	£50
H2f.	<b>Accident Damage</b> Fee for engineer/inspector		15% of value of construction work	15% of value of construction work	April 2012	N/A
H2g.	<b>Provision of signage on request</b>  Tourist Signposting  Local Destination Signs	To recover costs	Individually calculated to cover the cost of design, manufacture and erection	Individually calculated to cover the cost of design, manufacture and erection	April 2015	N/A
H2h.	Charge for naming streets and housing	To recover costs Plot 1 Plot 2-9 (min £73/max £199) Plots 10-19 (min £211/m  Plots 20-49(min £327/max £559) Plots 50-99 (min £564/max £809) Plots 100+ (min £813) ax £319)	£58 £58 + £19 per additional plots £58 + £13 per additional plots  £58 + £8 per additional plots £58 + £5 per additional plots £58 + £4 per additional plots	£61 £61 + £21 per additional plots £61 + £14 per additional plots  £61 + £8 per additional plots £61 + £5 per additional plots £61 + £4 per additional plots	April 2015	£600

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
H3.	<b>CAR PARKING CHARGES</b>					N/A
	Period:					
	Up to 2 hours		£1.00	£1.00	December 2011	
	2 to 4 hours		£2.00	£2.00	October 2012	
	4 to 10 hours (Long Stay Car Parks)		£4.00	£4.00	April 2010	
	Lossie Green / Lossie Wynd (all day)		£1.00	£1.00	April 2011	
	Lossie Green / Lossie Wynd (weekly ticket)		£5.00	£5.00	October 2012	
	Parking Notices		£65.00	£65.00	April 2011	
	Parking Notices (if paid within 14 days)		£40.00	£40.00	April 2013	
	Monthly Parking Permits:					
	Paid by Direct Debit	Includes VAT	£45	£45	October 2012	
	Paid by cheque / card		£60	£60		
	Monthly parking permits (Lossie Green / Lossie Wynd)	Includes VAT	£20	£20	April 2012	
	Charge for opening Multi-Storey Car Parks outwith opening hours		£43.00	£43.00	April 2014	
	Electric Charge point (per visit)	Flat rate to ensure operation of unit remains cost neutral	£3.80	£3.80		



REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
H4.	<b>Construction Consent</b> Inspection fee  Second or subsequent RCC application		£61 per £1,000 of road bond value £273	£64 per £1,000 of road bond value £287	April 2015	£5,000  Included above
H5	<b>Public Transport Unit</b>					
H5a	<b>Hire of vehicle (without driver)</b> Daily charge Plus mileage charge: 0-130 miles (per mile) 131 miles & over (per mile)	Excluding charges made under fixed contract with annual RPI increases	£34.82  £0.81 £0.68	£36.60  £0.85 £0.75	April 2015	£500
H5b	<b>Hire of vehicle (with driver)</b> Minimum daily charge 0-130 miles (per mile) Plus rate per hour 131 miles and over (per mile) Plus rate per hour  <b>Additional surcharge for weekend &amp; public holidays:</b> Extra for PSV driver Extra for non PSV driver		£34.82 £0.81 £12.71 £0.68 £12.71  £14.00 £10.76	£36.60 £0.85 £13.35 £0.75 £13.35  £14.70 £11.30		
H5c	Duplicate school bus pass		£4.00	£5.00	April 2015	
H5d	Community bus fares		Rounded to multiple of 5p £0.85 - £11.25	Rounded to multiple of 5p £0.90 - £11.85	April 2015	£200

## SECTION I: HARBOURS

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
		Inflation	All charges are net of VAT unless indicated			£20,000
I1	<b>Cargo Vessels</b>					
I1a	Any other vessel "per dead weight all told ton" When the gross tonnage exceeds deadweight tonnage, payment will be based on gross tonnage		£0.32	£0.35	April 2015	
I1b	Vessel remaining in harbour after the expiry of one week from its arrival "per dead weight all told ton" per week When the gross tonnage exceeds dead weight tonnage, payment will be based on gross tonnage		£0.15	£0.20	April 2015	
I1c	Self Propelled and towed barges per week		£0.80	£0.85	April 2015	
I1d	Tugs and maintenance vehicles per week / per square metre		£4.42	£4.55	April 2015	
I2	<b>Fishing Vessels</b>					
I2a	<u>Composition Fee</u> Minimum basic charge Plus, for each metre or part of a metre in excess of 9 metres		£21.67	£22.75	April 2015	
			£2.08	£2.20	April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
I2b	<u>Single Entry</u> Minimum Charge Additional charge for each metre or part of a metre in excess of 9 metres		£21.67	£22.75	April 2015	
			£2.08	£2.20	April 2015	
I2c	<u>Vessels Laid Up</u> Minimum Charge Additional charge for each metre or part of a metre in excess of 9 metres		£16.25	£17.10	April 2015	
			£2.50	£2.65	April 2015	
I2d	Additional fixed charge for fishing vessels in excess of 30 metres overall length  Surcharge after a continuous period of 12 weeks		£41.67	£43.75	April 2015	
			50% on top of charges above	50% on top of charges above	April 2006	
I2e	Vessels less than or equal to 10m in length engaged in licensed creel fishing		Recreational dues plus 2% of catch value	Recreational dues plus 2% of catch value	April 2012	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
I3	<b>Recreational Vessels</b>					
I3a	Annual berthing charges (inc VAT) 5m and under Over 5 – 6m Over 6 – 7m Over 7 – 8m Over 8 – 9m Over 9 – 10m Over 10 – 11m Over 11 – 12m Over 12 – 13m Over 13 – 14m Over 14 – 15m Over 15 – 16m Over 16 – 17m Over 17 – 18m Over 18 – 19m Over 19 – 20m Yachts over 20m Each metre thereafter		£227.43 £273.20 £318.44 £363.90 £409.58 £455.21 £500.76 £546.48 £592.40 £637.50 £683.53 £728.82 £774.49 £820.02 £865.10 £910.95 £2,422.18 £242.22	£238.80 £286.90 £334.40 £382.10 £430.10 £478.00 £525.80 £573.85 £622.05 £669.40 £717.75 £765.30 £813.25 £861.05 £908.40 £956.50 £2,543.30 £254.35	April 2015	
I3b	Use of a licensed (recreational) boat for commercial purposes		Recreational dues plus 5% of landing dues	Recreational dues plus 5% of landing dues	April 2015	
I3c	Discounted rate for pensioners (boats less than 7m in length)		75%	75%		

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
I3d	Surcharge for vessels which have not been out to sea for more than 1 year		100%	100%	April 2005	
I3e	Rover Ticket	In line with Aberdeenshire Council	£62.50+VAT=£75	£62.50 + VAT = £75	April 2015	
I4	<b>Harbour Dues</b>					
I4a	For 24 hour period or part thereof		£15.00	£15.75	April 2015	
I4b	Vessels carrying passengers for pleasure trips, including sea angling	Per passenger	£0.83	£0.90	April 2015	
I4c	Cleaning of piers following cargo movement	Per hour	£183.48	£192.65	April 2015	
I5	<b>Wharfage</b>					
I5a	Minimum charge – all categories	Per tonne	£1.40	£1.50	April 2015	
I5b	Basic materials, manufactured goods, fuels (other than petroleum spirit)	Per tonne	£1.00	£1.05	April 2015	
I5c	Wet fish, including fish consigned to or from any harbour not owned by Moray Council	Ad valorem	2.5%	2.5%	April 2008	
	Wet fish “That part of landings of white fish and shellfish in excess of £7,500 in value”		1.5%	1.5%	April 2008	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
15d	Wood, Lumber, Cork, Chipboard and Blockboard	Per cubic metre	£0.69	£0.75	April 2015	
15e	Vehicles	Per vehicle	£9.98	£10.50	April 2015	
15f	Foods (other than wet fish)	Per tonne	£0.97	£1.05	April 2015	
15g	Fabricated Goods	Per tonne	£6.30	£6.65	April 2015	
15h	<u>"Loyalty" Reduction in Charges</u> 20,000 tonnes – 22,000 tonnes  22,000 tonnes – 25,000 tonnes  Above 25,000 tonnes		Scale rate less 5%	Scale rate less 5%	April 1997	
			Scale rate less 5%	Scale rate less 5%	April 1997	
			Scale rate less 5%	Scale rate less 5%	April 1997	
15i	<u>Passengers</u> Passengers embarking or disembarking (excluding passengers on pilot boat)	Per person	£0.83	£0.90	April 2015	
15j	Dangerous Goods (any hazardous chemicals – explosives or inflammables)	Per tonne	£68.00	£71.40	April 2015	
15k	Heavy lifting for extraordinary specialised activities, eg transformers, wind turbine parts	Full cost recovery	Individually assessed	Individually assessed	April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
I6	<b>Slipway and repair pads</b>					
I6a	Any vessel using a slipway inclusive of one entry and one exit from the harbour	Per occasion	£15.83	£16.65	April 2015	
	Season ticket for unlimited use of any Council slipway, valid for 12 months, commencing 1 April	Per vessel	£60.00	£63.00	April 2015	
16b	Use of repair pads/blocks by any vessel in respect of which a composition fee has been paid	Per 24hrs or part thereof	£4.17	£4.40	April 2015	
I7	<b>Weighbridges</b>					
	Goods shipped or unshipped on which harbour dues are payable	Per tonne (to nearest tonne)	£0.25	£0.30	April 2015	
	Other goods	Per weighing	£8.33	£8.75	April 2015	
I8	<b>Pilotage</b>					
I8a	Per gross registered ton		£0.20	£0.25	April 2015	
	Minimum charge		£128.00	£134.40	April 2015	
I8b	Detention Charge for Late arrival of vessel	Per hour or part thereof (rounded up)	£128.00	£134.40	April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
18c	Hire of Pilot-Boat and crew per hour or part thereof  Per passenger or crew member  Between 1800 and 2400 on week days, and 0600 and 2400 on Saturdays  Between 2400 and 0600 on week days/ Saturdays and any time on Sundays	Rounded up	£128.00  £6.74  £36.48  £59.69	£134.40  £7.10  £38.30  £62.70	April 2015  April 2015  April 2015  April 2015	
18d	Pilot Boat Maintenance Charge "per dead weight all told ton" (to be applied when pilotage not requested)		£0.10	£0.15	April 2015	
19	<b>Supply of Water</b>					
19a	Cargo vessels: Minimum charge  Additional charge per tonne or part thereof in excess of 6 tonnes  Handling mooring ropes (per hour or part thereof (max 2 persons)		£90.00  £1.76  £21.00	£94.50  £1.85  £22.05	April 2015  April 2015  April 2015	



REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME	
I9b	Fishing vessels: Less than 20m 20m or over (Where a composition fee has been paid)	On each occasion	£8.33 £12.92	£8.75 £13.60	April 2015 April 2015		
	Less than 20 metres 20 metres or over		£24.17 £32.50	£25.40 £34.15	April 2015 April 2015		
I9c	Recreation vessels	On each occasion	£8.33	£8.75	April 2015		
I10	<b>Supply of electricity</b> Up to 3 hours Over 3 hours Over 12 hours	Cost per electrical unit	£8.33+VAT £1.67+VAT £0.17+VAT	£8.75 + VAT £1.75 + VAT £0.18 + VAT	April 2015		
	I11		Provision of skips for non-fishing vessel per skip per week	£22.66	£23.80		April 2015
	I12		Fuel transfer	Cost per tonne	£2.00		£2.10

## SECTION J: FLOOD RISK MANAGEMENT

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
J1.	Flood Risk report for property	Contribution towards cost 5% increase	£100 per report	£105 per report	April 2015	£nil

## SECTION K: HOUSING AND PROPERTY

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
K1.	Housing Support: Warden's Service: The Moray Council Sheltered Housing		£29.75	£31.25	April 2013	£4,000
K2.	Landlord Registration fees	Statutory rates	As set	As set		N/A
K3	Recharge of Council's Estates' costs					£500
K3a	Applications to purchase ground for incorporation into gardens:					
	Initial fee (confirming ownership, valuation, preparing plan, title check by Legal Section)		£249	£262	April 2015	
	Final fee (processing application)		£387	£407	April 2015	
	Committee report preparation		£221	£232	April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
K3b.	Consents:  (a) Assignations of lease  (b) Sub leases: standard leases  Non standard leases  (c) Early lease terminations: standard charge  Complex transactions  Discount for no-for-profit tenants		£235  £118  £177  £236  Hourly rate of £37-£77/hour  50% of above	£247  £124  £186  £248  Hourly rate of £39 - £81 / hour  50% of above	April 2015	
K3c	Utility companies:  Scottish Water/Gas -  Electricity Telecoms	Industry standard based on % of value	Rydes Scale min. £204 £168	Rydes Scale min. £214 £176	April 2015	

REF	SERVICE	BASIS OF CHARGE/REASON FOR CHANGE	CURRENT CHARGE	PROPOSED CHARGE	DATE OF LAST CHANGE	ANTICIPATED INCREASED INCOME
K3d	Private parties Water and Sewerage	Industry standard based on % of value	Rydes Scale min. based on 4% of value	Rydes Scale min. based on 4% of value	April 2011	
K3e.	Recharge of Council's Estates' costs in relation to discretionary property transactions/work	Hourly rate – revised to be in line with hourly rate at K3b	£38 - £81 per hour	£39 - £81 per hour	April 2015	