



Moray Council
TAXATION SERVICES
Council Tax
Carer (Voluntary) Discount Application Form

Name.....

Address.....

.....

..... Postcode.....

Office use only

Account number.....

Date of issue.....

Please return by.....

Introduction

If a carer lives with you and provides voluntary care for a household member, there may be an entitlement to an award of a 25% Council Tax discount.

Qualification

Qualification for an award of Carer (Voluntary) discount is dependent on the carer:

- being resident in the home where they are providing care
- providing care an average of at least **35 hours** per week
- not be the partner/spouse of the person being cared for
- not be a parent caring for a child under 18 years of age

Note: The person receiving care **must** receive one of the state benefits listed in **Part 3** of this form. If that person is not receiving one of these benefits, you will not qualify for this discount and you should not complete this form.

Completion Instructions

If you want to apply for this discount, complete this form in **BLOCK CAPITALS** and **black ink**.

Parts 1, 3 and 4 should be filled in by the **Council Taxpayer**.

Part 2 should be filled in by the **Voluntary carer**.

For further information or help in completing this form please telephone **(01343) 563456**.

All information given will be treated in the strictest confidence.

Part 1: Occupancy Details

Council Tax account number Do any of these people fall into any of the following categories? (please '✓' the relevant box).

Are you the only adult occupant?
(Please '✓' the relevant box)

YES

☐

NO

☐

Students

☐

Severely
Mentally
Impaired

☐

Apprentices

☐

YTT Skill
Seekers

☐

Student
Nurses

☐

Care Workers

☐

If '**No**', state how many **ADULTS** live with you

Please state their names:

.....

Date from which you are claiming discount

Part 2: Voluntary Carer's Details

Carer's full name

Name **and** date of birth of person in your care

Your relationship to the person in your care

When did you start providing care for the person

Part 3: Person Being Cared For

Please tick (✓) the box of the benefit the person in receipt of care is receiving and submit evidence of that entitlement with this form:

Attendance Allowance (Higher Rate)

☐

Disability Living Allowance Care Component (Higher Rate)

☐

Personal Independence Payment (Daily Living Component at the Enhanced Rate)

☐

Increase in Constant Attendance Allowance under the Industrial Injuries or War Pensions scheme

☐

Child Disability Payment (Highest Rate of Care Component)

☐

Daily Living Component of Adult Disability Payment (Enhanced Rate)

☐

Higher Rate of Pension Age Disability Payment

☐

Scottish Adult Disability Living Allowance (Highest Rate or Care Component)

☐

The Highest Rated of Constant Attendance Allowance payable top of full-rate disablement benefit paid for an industrial injury

☐

Armed Forces Independence payment under Armed Forces and Reserve Forces (Compensation Scheme) Order 2011

☐

Confirm you **enclosed evidence** of this benefit with the form: **tick (✓)** **YES**

NO

Part 4: Declaration

I declare that the information on this application is true and correct. I authorise the council to make any necessary enquiries to check the information given on this application, including cross checking details with other council services and external organisations. I undertake to inform you of any change in circumstances as soon as it occurs. I understand that if I give information that is incorrect or incomplete or fail to report changes in circumstances, I may be prosecuted.

Signature

Date

Print Name

Telephone

Email

Mobile

Moray Council is the data controller for this process. The information provided by you for the purposes of determining Council Tax liability will be stored by us in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act (DPA) 2018. The information that we hold must be accurate, up to date, and kept only for as long as necessary. It is shared only where we are legally obliged to do so. You may refer to our published Council Tax Privacy Notice for more information. It can be found at <http://www.moray.gov.uk/downloads/file123143.pdf>

Return Instructions

Once you have completed this form you may return it to the Taxation Services Team in one of the following ways. You may submit it:

- by **mail**, sending it to address at the foot of this form; or
- by our **website enquiry form**, at **moray.gov.uk/ctxenquiry** selecting from the pull-down menu "I want to submit a completed form"

Mail Address **Moray Council, Taxation Services, High Street, Elgin, IV30 1BX.**

If you require any further information about this form or about completing it, contact us
Telephone **01343 563456** Contact **moray.gov.uk/ctxenquiry** Website **www.moray.gov.uk**