



Moray Council
TAXATION SERVICES
Non Domestic Rates
2023 Fresh Start Relief - Application Form

Name.....

Address.....

.....

.....

..... Postcode.....

Office use Only

Account Reference.....

Date of Issue.....

Please return by.....

Introduction

Fresh Start Relief 2018 is available for any qualifying property which is reoccupied after having been unoccupied for a period of at least 6 months. The amount of relief that may be awarded is 100% of the net rates bill and this award may be made for a maximum period of 12 months.

Qualification

An award of Fresh Start Relief may be made if the following conditions are met:

- for a continuous period of at least 6 months the property has previously been unoccupied and the ratepayer was in receipt of empty property relief;
- the property has a rateable value no greater than £100,000;
- when last occupied, the property was not used for payday lending purposes (as defined in the relevant Regulations) OR following occupation, the property is not intended to be used for payday lending purposes.

Note: this application form should only be used for properties reoccupied post 1 April 2023. If you want to apply for an earlier period please contact us as different criteria will apply.

Completion Instructions

If you want to apply for this relief, please complete this form in **BLOCK CAPITALS** and **black ink**.

Parts 1 to 4 should be filled in by the **ratepayer** (as named on the bill).

A **separate** application must be made for each property

For further information or help in completing this form please telephone **(01343) 563456**.

Any information given will be treated in the strictest confidence.

Part 1: Ratepayer Details

Ratepayer's Name

Correspondence Address

.....Postcode.....

Ratepayer's Status (please '✓' the appropriate box)

Charity
(see note overleaf)

Limited Liability Partnership

Private Limited Company

Sole Trader

☐
☐
☐
☐

Individual

Partnership

Public Limited Company
(see note overleaf)

☐
☐
☐

Other (please state)

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If the ratepayer is a Public Limited Company or Charity, please provide the information below:

Public Limited Company:
State your Companies House Registration Number

Charity:
State your Charity Registration Number

Part 2: Property Details

Property Address

.....Postcode.....

Rateable ValueDate Property was Occupied

Property ReferenceAccount Reference

Part 3: Property Usage

Last known use of property (please supply evidence if necessary)

.....

Current main use of property (please supply evidence if necessary)

.....

Part 4: Declaration

I declare that

- I am authorised to make this application and the information submitted in it is true and correct.
- I authorise the Council to make any necessary enquiries to check its content, including cross checking details with other Council Services and external Organisations.
- I undertake to inform you of any change in circumstances as soon as it occurs.
- I understand that if I give information that is incorrect or incomplete or fail to report changes in circumstances, I may incur a penalty and/or be prosecuted.
- I have read and understand the Non-Domestic Rates Privacy Notice, which may be found at <http://www.moray.gov.uk/downloads/file123143.pdf>

Signature

Date

Print Name

Telephone

Email

Mobile

Moray Council is the data controller for this process. The information provided by you for the purposes of determining Non Domestic Rates liability will be stored by us in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act (DPA) 2018. The information that we hold must be accurate, up to date, and kept only for as long as necessary. It is shared only where we are legally obliged to do so. You may refer to our published Non Domestic Rates Privacy Notice for more information. It can be found at <http://www.moray.gov.uk/downloads/file123143.pdf>.

Please return this form to: **Moray Council, Taxation Services, High Street, Elgin, IV30 1BX.**

If you require any further information regarding this form, please contact us by:

Telephone: **01343 563456** Contact: **moray.gov.uk/NDRenquiry** Website: **www.moray.gov.uk**