



Moray Council
TAXATION SERVICES
Non Domestic Rates
2023 Parks Transitional Relief – Application Form

Name.....

Address.....

.....

.....

.....

..... Postcode.....

Office use Only

Account Reference.....

Date of Issue.....

Please return by.....

Introduction

Parks Transitional Relief is available to ratepayers whose premises are situated on parkland and has been inserted on the Non-Domestic Rates Valuation Roll for the first time on 1 April 2023.

Qualification

An award of Parks Transitional Relief may be made if the following conditions are met:

- the premises are situated in a park
- the premises were not present on the Valuation Roll on 31 March 2023
- the premises were inserted in the Valuation Roll for the first time on 1 April 2023 in response to the recommendation of the Barclay Review of Non-Domestic Rates
- the premises has a rateable value in excess of zero on 1 April 2023

Completion Instructions

If you want to apply for this relief, please complete this form in **BLOCK CAPITALS** and **black ink**.

Parts 1 to 3 should be filled in by the **ratepayer** (as named on the bill).

For further information or help in completing this form please telephone **(01343) 563456**.

Any information given will be treated in the strictest confidence.

Part 1: Ratepayer Details

Ratepayer's Name

Correspondence Address

.....

..... Postcode.....

Ratepayer's Status (please '✓' the appropriate box)

Charity (see note over)	☐	Individual	☐
Limited Liability Partnership	☐	Partnership	☐
Private Limited Company	☐	Public Limited Company (see note over)	☐
Sole Trader	☐		
Other (please state)			

If the ratepayer is a Public Limited Company or Charity, please provide the information below:

Public Limited Company: State your Companies House Registration Number	
Charity: State your Charity Registration Number	

Part 2: Property Details

Property Reference Account Reference

Premises Address

.....

Postcode.....Rateable Value.....

On what date were the premises inserted on the Valuation Roll?

What is the Rateable Value of the premises?

Part 3: Declaration

I declare that

- I am authorised to make this application and that the information submitted in it is true and correct.
- I authorise the Council to make any necessary enquiries to check its content, including cross checking details with other Council Services and external Organisations.
- I undertake to inform you of any change in circumstances as soon as it occurs.
- I understand that if I give information that is incorrect or incomplete or fail to report changes in circumstances, I may incur a penalty and/or be prosecuted.
- I have read and understand the Non-Domestic Rates Privacy Notice, which may be found at <http://www.moray.gov.uk/downloads/file123143.pdf>

Signature

Date

Print Name

Telephone

Email

Mobile

Moray Council is the data controller for this process. The information provided by you for the purposes of determining Non Domestic Rates liability will be stored by us in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act (DPA) 2018. The information that we hold must be accurate, up to date, and kept only for as long as necessary. It is shared only where we are legally obliged to do so. You may refer to our published Non Domestic Rates Privacy Notice for more information. It can be found at <http://www.moray.gov.uk/downloads/file123143.pdf>.

Please return this form to: **Moray Council, Taxation Services, High Street, Elgin, IV30 1BX.**

If you require any further information regarding this form, please contact us by:

Telephone: **01343 563456** Contact: **moray.gov.uk/NDRenquiry** Website: **www.moray.gov.uk**