The Animal Welfare (Licensing of Activities Involving Animals)(Scotland) Regulations 2021

APPLICATION FOR THE GRANT OR RENEWAL OF DOG, CAT OR RABBIT BREEDING LICENCE

PLEASE READ GUIDANCE NOTES SUPPLIED BEFORE COMPLETING FORMS

A. PERSONAL DETAILS

Full Name .....

Home Address .....

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Post Code .....

Tel. No ..... Mobile.....

Email .....

Date of Birth .....Age.....

Place of Birth .....

Do you intend to carry out the day to day management of the business? YES / NO

B. BUSINESS DETAILS

Full Name of Business .....

Address of Registered .....

or Principal Office .....

Post Code .....

Tel. No .....

Email .....

C. LICENCE DETAILS

Which type of licence do you require? Dog ☐ Cat ☐ Rabbit ☐

Length of licence applied for 1 year ☐ 2 years ☐ 3 years ☐

Tick one box only Grant ☐ Renewal ☐

Number of animals .....

Number of litters proposed .....

If Renewal – Current Licence Number .....

If not an Renewal:

Have you previously held a Breeding
Licence in this area or any other area in the UK? YES / NO

If Yes

Area .....

Dates and duration of licence .....

Reason no longer licensed .....

If not a Renewal

Have you previously been refused a Breeding
Licence in this area or any other area of the UK? YES / NO

If Yes

Area .....

Dates and duration of licence .....

Reason no longer licensed .....

D. PREMISES DETAILS

Address of the Premises .....

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Planning Permission
Have you considered if planning consent is required? YES / NO

If Yes, please give the reference and date granted .....

If No, please search "Do I need planning permission?" at www.moray.gov.uk

Building Standards

Have you considered if a building warrant is required? YES / NO

If Yes, please give the reference and date granted .....

If No, please search "Do I need a building warrant?" at www.moray.gov.uk

Have you enclosed the layout plan? ☐

Facilities (Including exercising, isolation and fire protection) .....

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E. INSURANCE DETAILS

Specify the public liability insurance you have in force, giving details of the insurance company and the amount of cover.

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Note: Please enclose, with the application, the insurance certificate or other proof of insurance cover.

F. VET INSPECTION

☐ **I have enclosed a satisfactory vet report, within 3 months of the application date**

Name of Vet/Practice: .....

Date of inspection: .....

☐ **I request Moray Council to arrange the vet inspection**

Note: The Vet Report and Certification should be dated no earlier than within the period of twelve months immediately preceding the application date and preferably within the preceding three months. The vet inspection and report should be an independent assessment of the operation and the vet is not present to act as a representative of or advocate for the applicant. You will be responsible for any vet's fees. These fees are payable whether or not the licence is ultimately granted. Please refer to guidance notes for further information.

G. DISQUALIFICATIONS

Have you, or any of your employees ever been disqualified for keeping or having custody of animals under any of the following Acts:-

Animal Welfare Act 2006 YES / NO

Welfare of Animals Act (Northern Ireland) 2011 YES / NO

Keeping a Breeding Establishment YES / NO

Animal Boarding Establishments Act 1963 YES / NO

Protection of Animals (Cruelty to Dogs) 1933 YES / NO

Protection of Animals (Cruelty to Dogs) (Scotland) Act 1934 YES / NO

Protection of Animals (Amendment) Act 1954 YES / NO

If yes, please give details

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H. RESIDENCE OUTSIDE THE UK

Since being born have you lived outside the UK for a continuous period of 12 months or more? YES / NO

If you have answered YES please provide details of all the countries in which you, or anyone named in this application, have lived. Please continue on a separate sheet if required.

Country of Residence.....From .....To.....

Country of Residence.....From .....To.....

Country of Residence.....From .....To.....

Country of Residence.....From .....To.....

For each country you, or anyone named in this application have lived in the last 10 years you are required to provide a Criminal Record Check. Please refer to the guidance for further details of the documentation you are required to provide.

Declaration

I declare that the particulars given by me on this form are true and I hereby make application to Moray Council for the grant or renewal of the licence applied for.

Signature of applicant .....Date .....

Or

Signature of Agent on behalf of applicant .....Date .....

Agents Address .....

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NB. It is an offence for any person to make any statement which he knows to be false in this application or in connection with making of this application

Data Protection - The Moray Council / Licensing Board is the data controller for this process. Information about you on this form will be used to process your licensing application. In processing your application, the information may be shared between Council departments, other agencies and the public where necessary and/or in accordance with statute. The Council / Board has a duty to process your information fairly. Information we hold must be accurate, up to date, is kept only for as long as is necessary and is otherwise shared only where we are legally obliged to do so. You have a legal right to obtain details of the information that we hold about you. For full terms please visit *Licensing Privacy Statement*. For full Data Protection policy, information and rights please see *www.moray.gov.uk/dataprotection* .

APPLICATION CHECKLIST

Tick	Document Required
	Application Fee
	Valid **Public Liability Insurance** Documents (covering at least £5 million)
	Satisfactory **Vet Report and Certification** within 3 months of the application (If you arranging the vet inspection – please use our template available on our website)
	Layout Plan of property showing facilities including room dimensions

GENERAL INFORMATION

You require to **sign** and **date** the declaration at the bottom of the application form. This is a very important part of the form and you should note that it is a criminal offence to make a false declaration for which you can be prosecuted and fined up to £2,500.

Once you have completed the application form please submit by e-mail licensing@moray.gov.uk or by post to:

Chief Governance Officer
Moray Council
High Street
Elgin
IV30 1BX

If you have any queries please e-mail licensing@moray.gov.uk or contact us 0300 123 4561